

**TOWN OF CASTLETON
SELECT BOARD MINUTES
TOWN OFFICE
Monday, September 28th , 2020 at 7pm**

PRESENT: Jim Leamy, Chair; Richard Combs(Via Zoom) Vice Chair; Zach Holzworth, Secretary; Joseph Mark(Via Zoom),Parliamentarian; Michael Jones,Town Manager; Laura Sargent, Recording Secretary.

OTHERS: Chief of Police Peter Mantello (Via Zoom), Kyle Sparks (Via Zoom)

CALL MEETING TO ORDER:

The meeting was called to order by Mr. Leamy at 6:30

APPROVAL OF AGENDA:

Mr. Holzworth made a motion to approve the agenda. Mr. Mark seconded the motion. All were in favor and the motion passed.

MINUTES FOR APPROVAL:

Mr. Holzworth made a motion to approve the minutes for September 14, 2020 with the following corrections. Mr. Mark seconded the motion. All were in favor and the motion passed.

The Correct name should be Martha Molnar. Mrs. Molnar should replace Martha.

Correction to Ice House should be the representative of Ice House Kristina Roberts.

Addition: All others attending were Via Zoom.

Page 2 Mr. Holzworth's name was misspelled.

Mr. Holzworth made a motion to approve the minutes of September 17, 2020. Mr. Mark seconded the motion. All were in favor and the motion passed.

CITIZENS COMMENTS AND CONCERNS:

Mr. Sparks asked about social gatherings. Mr. Jones gave a brief update about requests.

POLICE UPDATE:

Chief Mantello gave an update on the month of August, 2020. Chief Mantello went over the Vermont Homeland security grant, The Bulletproof vest Partnership Grant. The Police Department continues to provide food, household supplies and hygiene supplies to Castleton residents in need during this pandemic.

WINDY HOLLOW MOBILE HOME COOPERATIVE BANKING RESOLUTION:

Mr. Holzworth made a motion to allow town manager Mike Jones to sign the WHMH CO-OP resolution to establish the bank account requirement for the flow of grant funds related to the mobile home park grant-related project. Mr. Mark seconded the motion . All were in favor and the motion passed.

WINDY HOLLOW MOBILE HOME COOPERATIVE: SUB GRANT AGREEMENT:

Mr. Jones stated the sub grant agreement was not ready at this time.

DIESEL FUEL PURCHASE APPROVAL:

Mr. Holzworth made a motion to award the diesel fuel bid to Champlain Valley fuels for a \$1.25 per gal not to exceed 5,000 gals and not to exceed \$6,250.00. Mr. Combs seconded the motion. All were in favor and the motion passed.

BIKE AND PEDESTRIAN GRANT LOCAL MATCH APPROVAL:

Mr. Holzworth made a motion to approve the bike and pedestrian grant payment of 20% of the grant amount \$267,495.00 to equal \$53,499.00 due by the town of Castleton. Mr. Mark seconded the motion . All were in favor and the motion passed.

MANAGERS REPORT:

Mr. Jones went over the Town managers report.

Mr. Mark made a motion to defer the sale of a 1990 Ford Dump Truck until the Town Manager can research the comparability of other regional towns. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Holzworth made a motion to authorize the town manager to apply for the permit to Hydro rake a portion of the cove area of Crystal Beach North Common area, and to seek out and apply for grant opportunities. Mr. Combs seconded the motion. All were in favor and the motion passed.

PURCHASE ORDER FOR APPROVAL:

N/A

WARRANTS FOR APPROVAL:

Mr. Combs made a motion to approve Warrants:

#0928 in the amount of \$159,562.77

#0924 in the amount of \$1,563,545.06

#0917 in the amount of \$6,937.71

#0928P in the amount of \$17,032.49

#0917P in the amount of \$18,229.41

Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Holzworth made a motion to approve Warrants:

#0929P in the amount of \$694.76

#0918P in the amount of \$694.76

Mr. Mark seconded the motion . Mr. Combs recused himself. All others were in favor and the motion passed.

SELECTBOARD COMMENTS AND CONCERNS:

Mr. Holzworth has the numbers on the Murph and on the Transfer station, There is another 10 months until the Murph is paid off and 5years on the Transfer station . The information that Mr. Spaulding has requested has been sent to him in an email.

BRIEF RECAP AND ITEMS FOR FOLLOW UP:

N/A

EXECUTIVE SESSION:

Mr. Combs made a motion to go into executive session for real estate with the Town Manager and the town Attorney Mr. Parisi. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to come out of executive session at 8:43 with no action taken. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to go into executive session at 8:43 with the Town Manager for personal. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Mark made a motion to exit executive session with no action taken at 8:59. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Combs made a motion to go into executive session for potential litigation with the Town Manager at 8:59. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Mark made a motion to come out of executive session at 9:03 with no action taken. Mr. Combs seconded the motion. All were in favor and the motion passed.

ADJOURN:

Mr. Leamy made a motion to adjourn at 9:04. Mr. Combs seconded the motion. All were in favor and the motion passed.