

**TOWN OF CASTLETON  
SELECT BOARD MINUTES  
TOWN OFFICE  
Monday, August 10, 2020 at 7:00pm**

**PRESENT:** Jim Leamy, Chair; Richard Combs(Via Zoom) Vice Chair; Zach Holzworth, Secretary; Robert Spaulding, Member; Joseph Mark(Via Zoom),Parliamentarian; Michael Jones,Town Manager; Laura Sargent, Recording Secretary.

**OTHERS:** Laura (College liaison ) (Via Zoom), Joel Smith

**CALL MEETING TO ORDER:**

The meeting was called to order by Mr. Leamy at 7pm

**PLEDGE OF ALLEGIANCE:**

Mr. Leamy led the pledge of allegiance

**APPROVAL OF AGENDA:**

**Mr. Holzworth made a motion to approve the agenda as presented for August 10th, 2020.**

**Mr. Spaulding seconded the motion. All were in favor and motion passed.**

**MINUTES FOR APPROVAL:**

**Mr. Holzworth made a motion to approve the minutes for July 27th, 2020 with corrections as followed.**

Page 2, line 8 the word own should be owns. Page 2, line 13 the word Eliminates should not be capitalized. Page 2, line 14 a comma between safe and erases and erases should not be capitalized. Page 2, line 19 Dam should be lower case d. Page 2, line 36 was not Mr. Spaulding correction should be Mr. Combs asked about the aesthetics of the building project. Page 3 line 23 the word mits should be Midst. Any where it states all said I should actually be all said aye. Page 4 line 20 the word Fema should all be capitalized as FEMA. Page 4 line 23 the word Whole should be hole. Page 4 line 24 the word accessing should be assessing. Page 4 line 27 should state motion to out source, not motion outsource.

**Mr. Spaulding seconded the motion. All were in favor and the motion passed.**

**CITIZEN'S COMMENTS AND CONCERNS:**

Mr. Mark asked Laura about the plans to reopen the college and what was being done about testing for students. Laura stated she did not have the exact details but her understanding is anybody that is coming here from one of the hot spots they will have to follow the state guidelines and do the quarantine time and after the 7th day they will be tested, it is the exact protocol the state is requiring. Laura will send the exact details in an email to Mr. Mark.

#### **DOCK SPACE CRYSTAL HAVEN: ISSUES AND USAGE**

Mr. Leamy informed Mr. Smith that various boards over the years have discussed selling the area in common to the property owners that have deeded rights to use the common area and the dock space and right now it is being researched by the town attorney and it seems as though that is the intent of the board. Once all information is received from the town attorney the board will have a discussion and make a decision and the residents will be advised of any proposal that is made with facts not rumors.

Mr. Smith asked if the town could legally do that ? Mr. Leamy stated that it is what the Attorney is researching. Mr. Smith asked if the board can sell it does that mean whoever purchases it would be responsible for the taxes ? Mr. Leamy stated that was correct. Mr. Smith states there is a lot that goes on there that shouldn't be going on and feels the town needs to oversee what goes on up there. Mr. Smith would like to use the pavilion on the north end of Crystal beach to have a meeting with residents of Crystal Haven. Mr. Leamy stated Mr. Smith would have to contact Martha Clifford to set that up she's the Chair of the Recreation Commission. Mr. Smith asked if anyone knew where the Minutes dated from 1954 to 1979 are ? Mr. Leamy stated he could check with the Town Clerk. Mr. Leamy gave Mr. Smith several phone numbers and contacts to help in his research.

Mr. Jones the town manager also stated that he has reported to the police any plate numbers and information has come back and a follow up will be done to make sure whatever is parked there is owned by someone that has a dock space or property up there. But even if they do their stuff is not supposed to be left there and can be towed it prevents the town from mowing.

#### **AMENDMENTS TO TRUCK LOAN: REDUCED INTEREST, SIGN DOCUMENTS:**

Mr. Holzworth made a motion to approve Amended agreement for the loan on the Ram truck.

Mr. Spaulding seconded the motion. All were in favor and the motion passed. With the amended change in the heading from August 14, 2020 to August 10, 2020.

Mr. Holzworth made a motion to approve Amended agreement for a Tandem dump truck with the following corrections: the dates in the heading and execution date will be changed from August 14, 2020 to August 10, 2020. Mr. Combs seconded the motion.

All were in favor and the motion passed.

#### **CODIV 19 UPDATE GUIDANCE:**

Mr. Mark made a motion to approve the policy statement. Mr. Combs seconded the motion. Mr. Leamy recused himself due to the fact that he has not had a chance to read the policy. All others were in favor and the motion passed.

Anyone who works for or is engaged in any activity sponsored by or funded by the Town of Castleton wears a Mask.

#### **PRESTON LANE TREE REMOVAL: AWARD BID**

Mr. Jones the Town Manager will rebid the tree removal for Preston Lane.

#### **PRESTON LANE SEWER:**

Mr. Spaulding made a motion to allow the Town Manager to explore costs to extend the sewer line down Preston Lane. Mr. Combs seconded the motion. All were in favor and the motion passed.

**SEAT BELT POLICY:**

**Mr. Spaulding made a motion to support policy regarding Seat Belt and Safety Restraints. Mr. Mark seconded for discussion.** After discussion, the decision was made to revise and revisit it at a later date. **Mr. Spaulding withdrew his motion. Mr. Mark withdrew his second.**

**CRYSTAL BEACH TREES:**

Mr. Jones updated the board on a willow tree that came down and since has been cleaned up. It did not do any damage, but these old trees are becoming a problem. Mr. Jones has looked at them with the Tree Warden and there are several that need to come down; they are rotting and a safety issue. Mr. Spaulding stated his only reluctance would be that they are holding the ground up there. The plan is to take the trees down, leave the roots in and grind the stumps and replant new trees.

**TRANSFER STATION STORMWATER UPDATE:**

**Mr. Mark moved to amend previous awarded motion to Myron White Concrete in the amount of \$33,600.00 bid for concrete footings for the scale relocation and authorize him to pour the footings for the block wall footings at the Transfer Station, not to exceed \$33,600.00.**  
**Mr. Holzworth seconded the motion. All were in favor and the motion passed.**

**Mr. Mark made a motion to amend the \$8,400.00 award to Taconic Excavating for Phase II of the Coon Hill project and in-lieu-of authorize Tacomac Excavating to conduct work at the Transfer Station to help reset the walls, install catch basins, and culverts, not to exceed \$8,400.00.**  
**Mr. Holzworth seconded the motion. All were in favor and the motion passed.**

**MANAGERS UPDATE:**

**Mr. Mark made a motion to authorize Mr. Jones to apply for the Bike and Pedestrian grant. Mr. Holzworth seconded the motion. All were in favor and the motion passed.**

Mr. Combs volunteered to be part of the review and selection process for the sidewalk project.

**Mr. Holzworth made a motion to charge the Constable budget \$3,500.00 for the 2013 Taurus. The funds from the sale get subtracted from the Constable Budget and sell the Chevy Trailblazer. Allow Adirondack 2A to switch the radios from the Trailblazer to the Taurus with the proceeds of the sale of the Trailblazer. Mr. Spaulding seconded the motion. All were in favor and the motion passed.**

**SELECT BOARD COMMENTS AND CONCERNS:**

Mr Spaulding asked about the status of the roads that have been grinded down. Mr. Jones stated paving starts on Pine street and South street on August 13th, then on August 14th they will do the overlay as long as the weather cooperates.

Mr. Holzworth asked what would be the issue with staggering the hours at the Transfer Station for those that can not get there by 5pm on a weeknight. Mr, Spaulding stated there are no lights at the Transfer station. The suggestion was made that how about possible summer hours when it's lighter out for longer periods of time. Mr. Jones said he will look into it and get back to the board on that.

Mr.Holzworth stated he has been approached about a dark Audi that is backfiring in town that sounds like gunshots. Mr. Jones stated the police know who it is but they have not caught him doing it. Mr. Mark suggested that anyone seeing any vehicles with this infraction should submit a written statement to the Police Chief.

**PURCHASE ORDERS FOR APPROVAL:**

Mr. Holzworth made a motion to approve purchase order # 045473 to Viking-Cives for the plow package for the 2020 International Tandem Dump truck in the amount of \$61,300.00. Mr. Combs seconded the motion. All were in favor and the motion passed.

Mr. Holzworth made a motion to approve purchase order # 045472 to Viking-Cives for the plow package on the 2019 Dodge Ram 5500 in the amount of \$61,000.00. Mr. Mark seconded the motion. All were in favor and the motion passed.

**WARRANTS FOR APPROVAL:**

Mr. Combs made a motion to approve Warrants

# 0810R in the amount of \$122,300.00

# 0810 in the amount of \$49,143.29

# 0806 in the amount of \$10,713.18

# 0731in the amount of \$8,115.54

# 0806Pin the amount of \$18,165.56

# 0730Pin the amount of \$18219.14

Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Mr. Holzworth made a motion to approve Warrants

# 0807P in the amount of \$694.77

# 0731P in the amount of \$694.76

Mr. Spaulding seconded the motion.Mr. Combs recused himself. All others were in favor and the motion passed.

**BRIEF RECAP AND ITEMS FOR FOLLOW UP:**

Mr. Holzworth will attempt to get Mr. Spaulding the numbers he requested for household hazardous waste. Mr. Jones will follow up on the sewer usage versus seating question, revenue for the dock spaces, flexible hours for Transfer station and revise the seat belt policy.

**The Select Board validated the setting of the tax rate on the warrant interim tax rate:**

Mr. Leamy read By the authority of the state of Vermont you are hereby commanded to levy and collect of the several persons named in the list here with, committed to you the sum of money next to the name of each person respectfully and pay the same to the treasurer of the Town of Castleton on or before the 30th day of June 2021, if any person neglects or refuses to pay the sum which he or she is assessed in such list, you are hereby commanded to execute this warrant, to extend this warrant for collection of such sum so says, against such delinquent persons with cost and any land in the state belonging to such delinquent person according to law dated at Castleton in the county of Rutland 10th day of August 2020.

**Mr. Leamy asked if there was a motion to approve the warrant as presented.**

**Mr. Spaulding so moved.**

**Mr. Holzworth seconded the motion**

**All were in favor and the motion passed.**

**Mr. Holzworth made a motion to go into executive session for Real Estate with the Town Manager at 8:36. Mr. Spaulding seconded the motion. All were in favor and the motion passed.**

**Mr. Holzworth made a motion to come out of executive session at 8:53 with no action taken.**

**Mr. Combs seconded the motion all were in favor and the motion passed.**