

**TOWN OF CASTLETON
SELECT BOARD MINUTES
Monday, December 23, 2019 at 7:00pm
Castleton Town Hall
263 VT – 30
Bomoseen, VT 05732**

PRESENT: Jim Leamy, Chair; Richard Combs, Vice Chair; Zack Holzworth, Secretary; Robert Spaulding, Member; Joseph Mark, Select Board Parliamentarian; Michael Jones, Town Manager; Eliza LeBrun, Recording Secretary; Kathryn Paynter, Peg TV; Ray Ladd; Ken Flowers.

CALL MEETING TO ORDER

The meeting was called to order by Select Board Chair, Mr. Leamy at 7:00 pm

PLEDGE OF ALLEGIANCE

Mr. Leamy led the Pledge of Allegiance.

MINUTES FOR APPROVAL: 12/9/2019

The minutes were tabled.

CITIZENS COMMENTS

There were no citizen comments.

POLICE DEPARTMENT UPDATE: CHIEF MANTELLO

Chief Mantello presented the Castleton Police Department November 2019 Monthly Report. Chief Mantello explained to the Select Board that the average number of calls is 350 per month. In November arrests were down by half. The Board should expect to see an increase in traffic violations as there are several campaigns going on.

Chief Mantello provided the Select Board with revised copies of the revenues for traffic tickets/municipal ordinance violations and police report/general services from June to November.

There were a lot of vehicles towed in November due to the snow squalls.

Mr. Combs thanked Chief Mantello for his efforts in documenting the towing. The Chief noted that it is additional work, but that Justin does a good job with the report.

Mr. Mark asked Chief Mantello to provide the Select Board with calls for service in Fair Haven since he started recording that information this year.

Mr. Spaulding asked if the Police Department uses facebook to post arrests. The Chief stated that he does not post anything to social media. The only time Chief Mantello shares information is if it is a high-profile arrest. Chief Mantello also stated that he does not monitor his officers facebook or social media accounts as he does not see a need for that.

LION'S CLUB REQUEST FOR CRYSTAL BEACH FISHING DERBY 2/15/20 AND 2/16/20

Mr. Holzworth made a motion to approve the Lions Club request for Crystal Beach Fishing Derby on 2/15/20 and 2/16/20 and the Fair Haven Rotary for Crystal Beach Fishing Derby on 2/22/20 and 2/23/20. Mr. Spaulding seconded the motion.

Mr. Combs confirmed with the Town Manager that each entity had provided their insurance documentation to the Town of Castleton.

All were in favor and the motion passed.

FAIR HAVEN ROTARY REQUEST FOR CRYSTAL BEACH FISHING DERBY 2/22/20 AND 2/23/20

Please see the motion above.

SOURCE PROTECTION PLAN ISSUES

Mr. Jones noted that as representatives did not appear, he was uncomfortable discussing the source protection plan. Mr. Jones will provide the Select Board with copies of the ordinance before the next meeting.

Mr. Mark wants to make sure that the Select Board has an opportunity to meet with the representatives as this is an important issue.

WARNING: APPROVAL OF NEW PETITIONS

Mr. Jones presented the Warning for Town Meeting to the Select Board for their approval. The Town Manager noted the deadline for petitions is in January so there may be more articles to add.

Mr. Combs made a motion to approve the warning as presented to date. Mr. Holzworth seconded the motion.

Discussion was had regarding differences in monetary allocations on the warning compared to the approved final budget. Agency appropriations were also discussed. It was requested that these agencies contact the Town annually to confirm they would like to be included in the coming years budget.

Mr. Combs withdrew his motion and Mr. Holzworth withdrew his second.

The Select Board would like to see a copy of the ordinance that discusses the appropriations that are level funded from year to year and to have the monetary differences reviewed prior to approval of the warning.

Mr. Mark asked the Town Manager about article #52. Mr. Mark asked what would happen if the quote for the work identified cost more than the requested amount. Mr. Jones explained that if the Select Board decided not to use the funds, they could make a motion to encumber that money in the coming fiscal year. Mr. Jones also stated that the Town has applied for the permit for the work but still need a scoping study to determine how much money will be needed to complete the project.

Mr. Leamy asked the Board whether they would like to add an article to have the voters decide if the Town of Castleton should opt in or opt out of selling recreational marijuana. The Board requested that the Town Manager draft the article to be added to the warning.

BOWKER & SON MEMORIALS QUOTE

Mr. Jones explained that the document provided to the Board was missing the back side which showed the names of 2 other companies that were contacted and chose not to bid.

Mr. Holzworth made a motion to accept the bid from Bowker & Son Memorials in the amount of \$9,000.00. Mr. Spaulding seconded the motion.

Mr. Jones confirmed that the money left over would be used on the fence at the cemetery on East Hubbardton Road.

Mr. Leamy called the question. All were in favor and the motion passed.

THE PRESERVATION TRUST OF VERMONT: REQUEST FOR CONTRIBUTION

Mr. Leamy asked if the Town has ever made a donation to this Trust. Mr. Jones stated that the Town Accountant does not recall ever contributing to this Trust.

There was discussion on whether an article should be added to the warning for voters to decide if the Town should contribute to the Preservation Trust of Vermont. It was determined that due to the lack of information provided regarding the Trust, it would not be added to the warning.

MANAGER'S UPDATE

Mr. Jones provided his Town Manager's Report to the Select Board for discussion.

Mr. Jones circulated a color copy of the picture chosen for the Town Report cover. It was determined that the picture from Castleton Days could not be used as the event was not held within that fiscal year.

Mr. Jones asked Mr. Spaulding to review information regarding Private Haulers that the Board requested.

Mr. Spaulding made a motion to require Private Hauler's to turn in a customer list 1 time per year. Mr. Holzworth seconded the vote.

Discussion was held on the reason for the requested information. The customer list would be used to determine if Private Haulers were bringing in garbage from Towns other than Castleton and Hubbardton. It was determined that changing the ordinance to require Private Haulers provide the number of customers from each Town would be more appropriate.

Mr. Spaulding withdrew his motion. Mr. Holzworth withdrew his second.

Mr. Combs made a motion that the Town Manager change the current ordinance to request that Private Haulers provide the number of customers they have and where they reside. Mr. Holzworth seconded the motion. All were in favor and the motion passed.

The Town Manager wished the Select Board a Merry Christmas and thanked them for their support over the last year.

Mr. Combs asked for an update on the status of the Phase I easement. Mr. Jones explained that the easement had not yet been signed as the companies involved are not able to pave at this time and if the

damage to the water line is under the pavement, it would need to be repaved after being fixed. Mr. Combs asked if the Town could still put a bid out as there is a verbal agreement with all parties on the construction easement. The Town Manager stated that until the owner signs the easement, there is nothing the Town can do.

SELECT BOARD COMMENTS

Mr. Mark shared that he has enjoyed his time on the Select Board.

Mr. Spaulding, Mr. Combs and Mr. Holzworth wished everyone a Merry Christmas.

Mr. Leamy wished everyone a Merry Christmas and a Happy New Year. Mr. Leamy also shared that he had just found out that the Select Board and the Town Manager are expected to write a letter to be included in the Town Report.

Mr. Spaulding made a motion that the Select Board Chair and the Town Manager get together to write the letter for the Town Report. Mr. Combs seconded the motion. All were in favor and the motion passed.

WARRANTS FOR APPROVAL

Mr. Combs made a motion to approve check warrant #1223 in the amount of \$54,215.71, check warrant #1219 in the amount of \$1,714,285.39, check warrant #1212 in the amount of \$15,244.33, check warrant #1219P in the amount of \$19,151.86 and check warrant #1212P in the amount of \$16,725.53. Mr. Holzworth seconded the motion. All were in favor, and the motion passed.

Mr. Holzworth made a motion to approve check warrant #1220P in the amount of \$426.30 and check warrant #1213P in the amount of \$426.30. Mr. Mark seconded the motion.

The Select Board Chair called the question. Mr. Combs recused himself from the vote. Those remaining were in favor and the motion passed.

BREIF RECAP & ITEMS FOR FOLLOW UP

There was no recap.

EXECUTIVE SESSION

There was no executive session.

ADJOURN

Mr. Combs made a motion to adjourn the Select Board Meeting at 8:01 pm Mr. Holzworth seconded the motion. All were in favor and the motion passed.

Respectfully submitted; Eliza LeBrun, Recording Secretary