

**TOWN OF CASTLETON  
PLANNING COMMISSION MEETING  
MINUTES MAY 24, 2016  
TOWN OFFICES**

**MEMBERS PRESENT;** J. Bruno, B. Longtin, J. Currie

**MEMBERS ABSENT:** J. Pintello, F. Giannini

**OTHERS PRESENT:** J. Hale, W. Potter

Meeting called to order at 7:00 by J. Bruno.

**REVIEW ZONING ORDINANCE UPDATES**

J. Bruno noted that B. Longtin and J. Currie had done a lot of work on the zoning updates and as soon as there is a full board they will set a public hearing.

B. Longtin suggested that J. Biasuzzi should be at the next meeting.

J. Hale asked for a copy of the draft with the changes.

**TOWN PLAN**

B. Longtin stated that the numbers need to be updated; volunteers, age distribution, etc. and he and J. Currie had looked at the flood resilience template. One part is based on town maps. He needs these maps to work on this part.

J. Currie asked for permission to contact and meet with H. Solomon to try to complete this in one shot. She also stated she will go thru the Town report for any updating of numbers for the Town Plan and if information is not there, she will contact J. Potter.

J. Bruno stated that the goals, policies and programs will need an update.

J. Currie stated that M. Shea wants to implement some kind of grant writing part process with the goals part. She asked M. Shea to give the information to her to look over.

J. Bruno stated that E. Bove stated that once the Village Destination is renewed the town can apply for grants.

J. Hale asked the Commissioners if they had all received his suggestions for 1018. He asked if the members had considered them and decided not to incorporate some of them.

J. Bruno stated that this is true.

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J. Hale stated that the home occupation was still left in there and it was a direct conflict to the other areas of zoning. They would have to alter it.

J. Bruno asked how it would have to be altered.

J. Hale stated that you would have it not say “ exterior storage of materials are not permitted” that's under 9, under home occupation, Sec. 1003.

J. Bruno stated that the design we have has worked well over the years. He also stated that they have to go thru page 60 - Sect. G., and eliminate or remove that language.

J. Hale asked to talk about the temporary permits and the allowing of temporary storage structures, his thought was for the Board to consider this a slippery slope, that if we did continue to allow it, that later on it would be hard to remove the accessory building. He would encourage the members to reconsider taking this out.

### **OTHER BUSINESS**

B. Longtin stated that it seems that with this process of moving forward not everyone is going to be happy.

J. Currie introduced a memorandum that she wrote as to what took place this past week.

J. Currie noted that she did not open a letter left to her from Mr. Hale at the Town Office and offered it back to him.

J. Currie asked Mr. Hale in what capacity was he attending the meeting.

J. Hale responded a citizen.

J. Currie asked if the chair of the DRB Board knew what he was doing.

J. Hale asked in what regard.

J. Currie answered “with regards to contacting members of the Planning Commission independently from a meeting”.

J. Hale answered that he did not think that G. Pritchard knew this.

J. Currie read the memorandum.

J. Hale asked for a copy.

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J. Currie stated that there have to be clear boundary lines between private citizen and DRB member.

J. Currie stated that he would have to recuse himself from DRB permits because he had input to the language of the ordinance.

J. Bruno stated this has been happening with J. Hale in the past, other members have tried to talk to him about his “conflict of interest” with issues in the town.

J. Bruno told J. Hale that the Commissioners would be watching and that he should recuse from any votes where he had any input on the ordinance language.

**MINUTES FOR APPROVAL**

**MOTION:** B. Longtin made a motion to approve the minutes of May 10, 2016 meeting. Seconded by J. Currie. All in favor. Motion Carried.

**ADJOURN**

**MOTION:** B. Longtin made a motion to adjourn. Seconded by J. Currie. All in favor. Motion Carried.

Respectfully

V. Waldron

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Date of Approval