

**TOWN OF CASTLETON
PLANNING COMMISSION
MEETING OF AUGUST 13TH, 2013
CASTLETON TOWN OFFICES**

MEMBERS PRESENT: Joe Bruno, Sean Seguin, Frank Giannini, J. Master

MEMBERS NOT PRESENT: None

OTHERS PRESENT: Brittany Gilman; see attached list

Meeting called to order at 7:05 P.M by Chairman J. Bruno

New Business-2013 Planning Grant Application

Town Manager Jacien stated that the purpose of the grant application is to recognize where the economic development areas in town are. He stated that the grant will look at the entire town, and could utilize software to help see what potential development would look like. He stated that the hope is for public involvement and input. He stated that he is considering applying for the \$20,000 grant with a \$6,000 local match.

Chairman J. Bruno stated that he felt it made more sense to go for the \$15,000 grant with a \$1,000 local match. He stated that the grant should be finalized by the next meeting. He stated it is important to be clear about the amount and match.

Town Manager Jacien stated that the grant could also help with the village center designation and possibly a downtown designation in the future.

Chairman J. Bruno stated that he feels it is important to go through the grant application and pick out the important tasks that the most time and money should be designated to. He stated that he did not feel that tax analysis warranted so much of the budget. J. Hale stated that it is a specialized area, and is worth some effort.

J. Thomas stated that he feels it is important to pay attention to the scope in the grant application on page 4.

Old Business, Continuing Discussion- Route 30 North Corridor

Chairman J. Bruno advised the members to examine what is allowable in Village Commercial vs. R-20 for the next meeting.

Other Business

S. Seguin presented a letter from the RRPC regarding the sidewalk-pedestrian grant. He also stated that members of the RRPC will be touring the Lowell, MA windmills on August 31st.

MOTION

S. Seguin made a motion to enter executive session with the members of the Planning Commission

regarding personnel. Seconded by J. Thomas. All in favor. So voted.

S. Seguin made a motion to exit executive session and adjourn with no action taken. J. Master seconded. All in favor. So voted.

Adjournment:

The meeting was adjourned at 8:05 pm.

Submitted by Brittany Gilman

Frank Giannini, Clerk

Date of Approval