

**TOWN OF CASTLETON
PLANNING COMMISSION MEETING
MINUTES OF OCTOBER 22, 2013
TOWN OFFICES**

MEMBERS PRESENT: Joe Bruno, Frank Giannini, Joe Pintello,

MEMBERS NOT PRESENT: Jack Master, Sean Seguin

OTHERS PRESENT: Cristine Smith, John Hale, see attached list

The meeting was called to order at 7:10 P.M by Chairman J. Bruno.

Set Date for Public Hearing

Chairman J. Bruno stated that J. Potter suggested December 10th, 2013. J. Pintello asked if the issue could be voted on again. Chairman J. Bruno stated that the issue is different because of the addition of the third property. He stated that it still has to be approved by the Select Board, and that he asked J. Potter to send out letters to abutting landowners. The board is not legally obligated to, but he feels they are morally obligated. He stated that E. Huntley is aware and M. Towers received a letter.

J. Bruno stated that there would be no meetings in November.

Zoning Applicant Interview

J. Biasuzzi stated that he has lived in Vermont for 30 years and has a forestry and real estate background with an expertise in rural property. He stated he has been the zoning administrator for Wallingford since February. He asked how the previous Zoning Administrator's hours worked. Chairman J. Bruno stated that he worked Tuesdays, Thursdays and meetings. J. Biasuzzi stated that he would like to do some work from his home office if that was agreeable to the board. He stated that he feels communication is important, and that he tries to process requests quickly.

Chairman J. Bruno asked if he would have a problem enforcing zoning. J. Biasuzzi stated that he would not. He stated that he will not go looking for violations, but will address them if they arise. He stated that could come in the form of a formal complaint or if he sees a clear cut violation.

J. Pintello asked what office hours he would hold. J. Biasuzzi stated that he would likely have office hours Thursday and one other day, then do meetings and site visits.

J. Biasuzzi asked what the position paid. Chairman J. Bruno stated that it is between \$15 and \$18 plus mileage.

MOTION

Motion to recommend J. Biasuzzi to the Select Board for the position of Zoning Administrator by F. Giannini. Seconded by J. Pintello. All in favor. So voted.

Resolution - Public Hearing on Zoning Changes

MOTION

Motion to sign the resolution as read by J. Pintello regarding the public hearing. Seconded by F. Giannini. All in favor. So voted.

Minutes for Approval- October 8th, 2013

MOTION

F. Giannini made a motion to approve the minutes of October 8th, 2013. Seconded by J. Pintello. All in favor. So voted.

Adjournment:

MOTION

Motion to adjourn by J. Pintello. Seconded by F. Giannini. All in favor. So voted. The meeting was adjourned at 7:55 P.M.

Submitted by Brittany Gilman

Date of Approval