TOWN OF CASTLETON

MEETING OF BOARD OF CIVIL AUTHORITY

September 7, 2022, 5:30PM

MEMBERS PRESENT: Gerard Ashton, Vice Chair, Nedra Boutwell, Clerk, Debbie Rosmus, Pat Albin-Diercksen, Pat Schroeder, Bonnie Handley, Mary Beth Hadeka, Yvonne DeLance, Joe Mark, Toni Lobdell and Laura Sargent.

The meeting was called to order at 5:34pm by Clerk, Nedra Boutwell. The first item on the agenda is to elect officers. Joe M nominated Gerry A as Chair, Debbie R seconded. No other nominations, Debbie R moved to close the nominations, Pat seconded. All in favor, Motion Passed. Nedra called the question to nominate Gerry A as Chair, all in favor, Motion passed. Nedra asked for nominations for Vice Chair, Toni L nominated Debbie R, Yvonne seconded. No other nominations, Pat A motioned to close nominations, Joe M seconded. All in favor, Motion Passed. Gerry A called the question to nominate Debbie R as Vice Chair, all in favor, Motion Passed.

Debbie R made a motion to approve the minutes of November 8, 2021, meeting, Pat S seconded. Gerry A called the question, all in favor, Motion Passed. Toni L abstained.

Pat A made a motion to approve the processing of absentee ballots into the tabulator in the 30 days before the election per V.S.A. § 2546a, seconded by Bonnie H. Discussion followed, we processed them early at the last November election and it worked well, there are protocols to follow, tracking forms to verify numbers, etc. Would like to process them during the day, open to the public, as needed. There is an option to make this an option for all elections, as needed. Pat A asked to amend the motion to add, this action will remain in effect for all town elections until rescinded by the BCA. Gerry A called the question, All in favor, Motion Passed.

The November Election was discussed, workers will be needed for election day and the early processing of ballots. Nedra said the August election went very well and thanked everyone for their help, the new tabulator worked great.

Gerry A asked if there was any other business to discuss. With no other business, Gerry A asked for a motion to adjourn. Debbie made a motion, Pat A seconded. All in favor, Motion Passed. Meeting was adjourned at 6:00.

Respectfully submitted:

Nedra Boutwell, Clerk Approved: Date: