
TOWN OF CASTLETON, VERMONT

160TH ANNUAL REPORT

For Fiscal Year
July 01, 2020 – June 30, 2021



Woodard Marine is a family owned & operated business that was founded in 1960

Woodard Marine

Woodard Marine, a family owned and operated business. In the 1920's, the original founder of Woodard Marine, Raymond Woodard, began custom building wooden boats at the Woodard/McCrea Boatworks in Hatley, Quebec, Canada. The boats built at the Woodard/McCrea Boatworks included designs by John L. Hacker and many of the winning 151 Class Hydroplanes that dominated the US circuit, including the Hacker Pelican.

During the 30's and 40's, Raymond broke off from the family business and started to build boats on his own. After World War II his hobby grew into a full-time boat building operation in Chester, Vermont, founding Woodard Boats.

Woodard Boats became known as good riding, well-built quality boats. Woodard Boats were constructed with white oak frames, plywood hulls, and mahogany decks.

During the years of Woodard Boat production (1948-1960), the Woodard family spent most weekends during the summer on one of many lakes near Chester, VT. Bob and Alan Woodard, sons of Raymond and Rowena, grew up around the boating industry.

They both worked in the boat shop during their childhood helping Raymond build the Woodard Boats. They occasionally have built wooden boats here at Woodard Marine, including a 26' Hackercraft replica and a 12' Penn Yan replica.

As the wave of fiberglass boat construction went into full force, Raymond decided to sell boats rather than construct them. Raymond and his wife Rowena moved Woodard Boats to the Southern tip of Lake Bomoseen, Vermont and founded Woodard Marine in 1960. In the 1980's Raymond and Rowena retired from Woodard Marine leaving the operation to their sons Robert and Alan. In 2001, Alan Woodard lost his battle to cancer and joined Raymond and Rowena in "Boating Heaven".

Woodard Marine still operates from its original location on Lake Bomoseen (with many new improvements). Today when you visit Woodard Marine you will see the business being run by Bob Woodard, his wife Barbara, his daughter Lauren Woodard-Splatt and his son-in-law Eric Splatt.

*IMPORTANT TELEPHONE
NUMBERS*

Municipal Offices (802) 468-5319

Accounting x 206
Treasurer x 205
Administration Asst. x 202
Assessor's Office x 209
Health Officer x 207
Tax Dept. x 204
Town Clerk x 201
Town Manager x 203
Zoning Administrator x 208

Other Town Departments

Castleton Free Library 468-5574
Crystal Beach 273-2424
Fire Department 468-5060
Highway Garage 468-2459
Police Department 468-2750
Transfer Station 468-3005
Wastewater Treatment Facility 468-5315

MUNICIPAL OFFICE HOURS

Monday - Friday 8:00 A.M. - 4:30 P.M.

ZONING ADMINISTRATOR HOURS

Tuesday 8:30 A.M. - 4:00 P.M.
Thursday 12:30 P.M. - 4:00 P.M.

TOWN CLERK'S HOURS

Monday – Tuesday - Thursday
8:00AM to 12:30PM & 1:00PM to 4:30PM
Wednesday Friday
9:30AM to 4:30PM 8:00AM to 12:00PM

TRANSFER STATION HOURS

Winter: October 1st – April 30th
Tuesday, Thursday & Saturday:
8:00 A.M.-4:00P.M.

Summer: May 1st - September 30th
Tuesday-Thursday: 8:00 A.M.-5:00 P.M.
Saturday: 8:00 A.M.-2:00 P.M.

LIBRARY HOURS

Monday 3:00 P.M. - 8:00 P.M.
Tuesday 2:00 P.M. - 6:00 P.M.
Wednesday 2:00 P.M. - 6:00 P.M.
Thursday 3:00 P.M. - 8:00 P.M.
Friday 10:00 A.M. - 6:00 P.M.
Saturday 10:00 A.M. - 12:00 P.M.

*Water is governed by Fire
Districts 1 & 3 For questions
& payments:*

Castleton Fire District #1
P.O. Box 227, Castleton, VT 05735
Phone: (802) 468-8900

Castleton Fire District #3
P.O. Box 306, Bomoseen, VT 05732
Phone: (802) 278-8013
castletonfiredistrict3@aim.com

Population- 4,497(2020 estimated census)
Registered Voters- 2801
Area- 26,688 acres, 38 square miles Road Class:
I 1.096 miles
II 17.860 miles
III 36.110 miles
IV 4.370 miles
76.715 total road miles. 59.946
maintained by town.
Fiscal Year 2020/2021 Budget
Town Budget = \$3,428,822
Sewer Budget = \$677,600

Mailing Address for Town Offices
& Town Clerk:
263 Rte. 30 N, Bomoseen VT 05732

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*ELECTED TOWN
OFFICIALS*

TOWN CLERK

Nedra Boutwell 3 years 2024

CONSTABLE

(1st) Silas Loomis 2 years 2023

LIBRARY TRUSTEES (5)

Joan E Brown	5 years	2023
Patricia Schroeder	5 years	2024
Patrick Keller	5 years	2025
Nancy Mark	5 years	2026
Pam Arel	5 years	2022*

TOWN MODERATOR

Michael Finnegan 1 years 2022*

**SLATE VALLEY MODIFIED UNIFIED
UNION SCHOOL DISTRICT**

Toni Lobdell	3 years	2024
Tim Smith	3 years	2022*
Julie Finnegan	3 years	2023

SELECTMEN (5)

Joe Mark	3 years	2024
Robert Spaulding	3 years	2022*
Michael Holden	1 years	2022*
Richard Combs	3 years	2023
Jim Leamy	1 years	2022*

TREASURER

Nancy L. Trudo 3 years 2024

**JUSTICES OF THE PEACE (12) 2 years
Beginning February 1, 2021**

Michael Bethel	Patricia A.Diercksen
Yvonne DeLance	Gerard Ashton
Mary Beth Hadeka	Bonnie Hanley
Jennifer Jones	Deborah Rosmus
Scott Lobdell	Patricia Schroder
Laura Sargent	Lilian Sheren

*Indicates those positions open for election on
March 2, 2022

TITLED POSITIONS

Animal Control Officer

Chris Forrest undefined

Assessor

Mary Jo Teetor Employee

Cemetery Over Viewers

Kenneth Flowers 2022

Raymond Ladd 2022

Jon Pintello 2022

Development Review Board

Daniel Forcier 2022

Patrick Keller* 2022

Donald Wood 2022

Sean Steves 2023

Joseph Mark (Alternate)

Laura Sargent 2023

**Community Development and Economic
Revitalization Advisory Committee:**

Mary McIntyre*2022

Richard Combs 2022

Martha Clifford 2022

Christina Ryan 2023

Petrina teRiele 2022

Ted Molnar 2022

Tim Munks 2022

Zack Holzworth 2023

Fire Chief

Heath Goyette 2022

Forest Fire Warden

Heath Goyette 2025

Health Officers

James P Leamy 2024

Joseph Bruno (Deputy) 2023

Librarian

Janet Jones Employee

Mary Kearns Employee

*Chairperson

Planning Commission

Joseph Bruno* 2023

Robert Franzoni 2024

Frank Johnson 2022

Elisabeth MacKay 2022

Vacant 2-year seat

Mike Holden (Alternate)

**Police Chief & Emergency Management
Coordinator**

Peter Mantello Employee

RCSWD Representative

Timothy Gilbert 2022

Michael Holden 2022

Recreation Commission

Martha Clifford*2023

Ann Niklassen 2023

Eliza LeBrun 2023

Nancy Parker 2024

Amy Clapp Employee

Melinda Hart Employee

Road Commissioner

Michael Jones Employee

Emergency Management Director

Michael Jones Employee

**Rutland Regional Planning Commission-
Representative**

Joseph Bruno 2022

Jonas Rosenthal 2022

Tax Collector

Michael Jones Employee

Town Manager

Michael Jones Employee

Public Works Director

Christopher Fouracre Employee

Highway Foreman

Brent Clark, Employee

Regional Ambulance Service Representative

Aleda Dutton 2022

Transfer Station Supervisor

Joseph Rice Employee

Tree Warden

Scott Welch 2022

Wastewater Treatment Facility

Jeff Jordan Employee

Russ Hallett Employee

Zoning Administrator

Jonas Rosenthal Employee

**Due to COVID-19 meetings
are hosted in person &
available via remote access.*

*Please see the posted agenda
for specific meeting
information.*

Select Board

2nd & 4th Mondays of each month at 7:00 P.M.
Or as posted.

Planning Commission

2nd & 4th Tuesdays of each month at 6:30 P.M.
or as posted.

Recreation Commission

1st Tuesday of each month at 5:30 P.M. at the
Town Office

Development Review Board

1st & 3rd Tuesday of each month at 7:00 P.M.
or as posted.

**Community Development & Economic
Revitalization Advisory Committee:**

3rd Thursday each month at 6:30 P.M.

Select Board

Dedication & Report

*The 2020-2021 Town Report is dedicated to our
Frontline and Essential Workers during the
continuing Covid-19 pandemic. They continue to
provide essential services in difficult times.*

*The Select Board would also like to thank the
many individuals & groups who continue to give
their personal time to provide, prepare, and
deliver food and other products to those in our
community who are in need. The Castleton
Police Department & Fire Department partners
with Castleton Cares, the American Legion Post
#50, & the Castleton Community Center to
distribute this food.*

Our Wastewater Plant upgrade continues and
will be completed in 2023 as well as the
Sidewalk Project at Castleton Corners which
will be finished in the Spring of 2022.

Through careful planning the Municipal Tax rate
was reduced for this year.

Finally, the Board would like to thank Paul
Eagan, Highway Foreman who retired during
this year for his long service to the community.

Respectfully Submitted,
Select Board Members

TOWN OF CASTLETON

WARNING

The legal voters of the Town of Castleton, in the County of Rutland, and the State of Vermont, are hereby warned to meet at the **Jeffords Center for Science & Mathematics Auditorium at Castleton University** in the Town of Castleton on **Monday, February 28, 2022 at 6:30pm for an informational meeting** A remote option is available for those who prefer not to attend in person. See **Zoom information below. Voting is the first Tuesday in March being, March 1, 2022 at 8:00 am** at the Town of Castleton Public Safety Building (aka the Castleton Fire Station) at 273 Rte. 30 N in said Town to vote by Australian Ballot on Articles 1 through 48. Polls close at 7:00 pm on March 1, 2022.

Join Zoom Meeting

<https://us02web.zoom.us/j/82228784181>

Meeting ID: 822 2878 4181

Or by phone (929) 205 6099

Article 1. To elect Officers for the following terms: two (2) Select Board members for 1 year; one (1) Select Board for 3 years, One (1) Library Trustee for 5 years, One (1) Town Moderator for 1 year.

Article 2. Shall the Town appropriate the sum of \$26,618 for Legislating? (Prior year \$26,542)

Article 3. Shall the Town appropriate the sum of \$1,965 for Ordinances & Proceedings? (Prior year \$1,965)

Article 4. Shall the Town appropriate the sum of \$184,500 for Managing Municipalities? (Prior year \$182,428)

Article 5. Shall the Town appropriate the sum of \$12,271 for Conducting Elections? (Prior year \$8,804)

Article 6. Shall the Town appropriate the sum of \$48,817 for Collection, Custody & Disbursement of Funds? (Prior year \$48,159)

Article 7. Shall the Town appropriate the sum of \$111,624 for Accounting? (Prior year \$104,833)

Article 8. Shall the Town appropriate the sum of \$12,000 for Auditing? (Prior year \$12,000)

Article 9. Shall the Town appropriate the sum of \$34,383 for Tax Listing? (Prior year \$34,434)

Article 10. Shall the Town appropriate the sum of \$42,592 for Tax Collecting? (Prior year \$42,596)

Article 11. Shall the Town appropriate the sum of \$83,051 for Document Recording/Issue? (Prior year \$80,878)

Article 12. Shall the Town appropriate the sum of \$20,000 for Legal Services? (Prior year \$20,000)

Article 13. Shall the Town appropriate the sum of \$43,711 for Municipal Planning & Zoning? (Prior year \$41,738)

Article 14. Shall the Town appropriate the sum of \$8,255 for Community Development & Economic Revitalization? (Prior year \$7,490)

Article 15. Shall the Town appropriate the sum of \$191,828 for General Government Buildings? (Prior year \$192,850)

Article 16. Shall the Town appropriate the sum of \$27,450 for General Government Equipment? (Prior year \$23,439)

Article 17. Shall the Town appropriate the sum of \$531,182 for Police Department? (Prior year \$526,025)

Article 18. Shall the Town appropriate the sum of \$36,218 for Emergency Medical Services? (Includes Regional Ambulance Service, Inc. & RAS/Castleton First Responders) (Prior year \$36,218)

Article 19. Shall the Town appropriate the sum of \$169,575 for Fire Department? (Prior year \$167,144)

Article 20. Shall the Town appropriate the sum of \$8,550 for Emergency Management? (Prior year \$8,750)

Article 21. Shall the Town appropriate the sum of \$1,165,292 for Highway Department? (Prior year \$1,155,379)

Article 22. Shall the Town appropriate the sum of \$3,900 for Town Lands? (Prior year \$3,400)

Article 23. Shall the Town appropriate the sum of \$5,000 for Historical Cemeteries? (Prior year \$5,000)

Article 24. Shall the Town appropriate the sum of \$29,000 for the Hillside Cemetery? (Prior year \$29,000)

Article 25. Shall the Town appropriate the sum of \$1,443 for Health Regulating & Inspecting? (Prior year \$1,443)

Article 26. Shall the Town appropriate the sum of \$5,467 for Animal Control? (Prior year \$5,469)

Article 27. Shall the Town appropriate the sum of \$20,773 for the Constable? (Prior year \$29,803)

Article 28. Shall the Town appropriate the sum of \$341,695 for Transfer Station? (Prior year \$345,277)

Article 29. Shall the Town appropriate the sum of \$185,630 for Recreation? (Prior year \$113,797)

Article 30. Shall the Town appropriate the sum of \$10,150 for Memorial Day Decorations/July 4th Parade? (Prior year \$3,300)

Article 31. Shall the Town appropriate the sum of \$116,000 for Library Administration? (Prior year \$116,000)

Article 32. Shall the Town appropriate the sum of \$1,500 for Prevention/Control of Forest Fires? (Prior year \$1,500)

Article 33. Shall the Town appropriate the sum of \$10,159 for Tree Warden? (Prior year \$10,161)

Article 34. Shall the Town appropriate the sum of \$43,000 for Rutland County Tax? (Prior year \$43,000)

Article 35. Shall \$153,000 of the unassigned General Fund surplus balance as of June 30, 2021, be applied toward the construction of a new salt/sand shed on Staso Road?

Article 36. Because of a decline in student enrollments, the Board of Directors of Slate Valley Unified Union School District found that the Castleton Village School is not necessary for the continued operation of the school district and its educational programs, and after holding three public hearings on the matter, determined that it was necessary to close the Castleton Village School. SHALL the voters of the Town of Castleton approve the closure of the Village School?

Article 37. An historic agreement between the towns of Castleton and Hubbardton provides for Castleton to have an 89 percent interest in financial and educational matters and Hubbardton to have an 11 percent interest in those matters. If the voters of the Town of Castleton approve the closure of Castleton Village School, SHALL the Town of Castleton buy the Castleton Village School property for One Dollar in order to acquire either full ownership of the building or, if the Town of Hubbardton also votes to buy the building, an 89 percent ownership stake in it?

Article 38. Shall the town authorize cannabis retailers in town pursuant to 7 V.S.A. Section 863?

Article 39. Shall the Town deem necessary and appropriate \$3,500 for the support of ARC - Rutland Area determining that the program serves the residents of the Town with advocacy, resources, and community for citizens with developmental disabilities and their families? (Not included in the budget)

Article 40. Shall the Town deem necessary and appropriate \$3,600 for administrative support of Castleton Cares, Inc., determining that the program serves the residents of the Town with emergency assistance to local people in need? (Not included in the budget)

Article 41. Shall the Town deem necessary and appropriate \$25,000 for the support of Castleton Community Seniors, Inc., determining that the program serves residents of the Town with the operation of

the Castleton Community Center (The OldHomestead)? (Not included in the budget)

Article 42. Shall the Town of Castleton vote to raise, appropriate and expend the sum of \$3,500 for the support of the partial funding of Marble Valley Regional Transit Districts (The Bus) public transit service to the residents of the Town? (Not included in the budget)

Article 43. Shall the Town deem necessary and appropriate \$6,720 to support the VNA & HOSPICE of the Southwest Region? (Not included in the budget)

Article 44. Shall the Town deem necessary and appropriate \$4,088 for the support of Rutland Mental Health Services, determining that the program serves residents of the Town with counseling, substance abuse and emergency services? (Not included in the budget)

Article 45. Shall the Town deem necessary and appropriate \$900 for the support of RSVP and the Volunteer Center, determining that the program serves residents of the Town with volunteering opportunities and community services? (Not included in the budget)

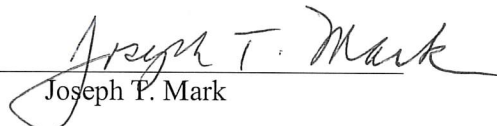
Article 46. Shall the Town deem necessary and appropriate \$2,000 for the support of Southwestern Vermont Council on Aging, determining the program serves residents of the Town with elder services? (Not included in the budget)

Article 47. Shall the Town deem necessary and appropriate \$1,000 for the support of Vermont Association for the Blind & Visually Impaired, determining that the program serves residents of the Town with services to enable the blind and visually impaired to achieveand maintain independence? (Not included in the budget)

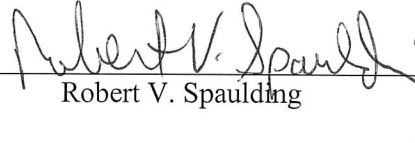
Article 48. Shall the Town deem necessary and appropriate \$2,725 for the support of BROCC-Community Action in Southwestern Vermont, determining that the program serves residents of the Town with weatherization, emergency food and small business development? (Not included in the budget)

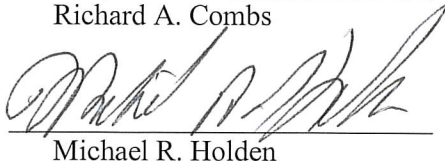
Approved by the Select Board at Castleton, Vermont this **24 th** day of **January 2022**.


James P. Leamy


Joseph T. Mark


Richard A. Combs


Robert V. Spaulding


Michael R. Holden

Castleton FY 2022-2023 Budget Summary

REVENUE	Budget FY20-21	Actual YTD 06/30/21	Budget FY21-22	Actual YTD 12/31/21	Proposed Budget FY22-23	Difference to prior year budget	
						\$	%
TAXES PENALTY INT-CURRENT	\$2,272,377	\$2,273,279	\$2,039,244	\$1,812,281	\$2,403,664	\$364,420	17.9%
PENALTY INT ON DELQNT TAX	\$45,000	\$42,363	\$45,000	\$13,184	\$45,000	\$0	0.0%
LICENSES/PERMITS/FEES	\$14,200	\$13,676	\$14,500	\$5,573	\$15,500	\$1,000	6.9%
GRANTS	\$601,900	\$625,575	\$626,795	\$559,756	\$588,600	-\$38,195	-6.1%
COPIER	\$300	\$121	\$300	\$72	\$300	\$0	0.0%
TRANSFER STATION REVENUES	\$306,216	\$357,589	\$345,277	\$227,011	\$336,685	-\$8,592	-2.5%
TOWN CLERK & MISC	\$76,800	\$118,385	\$77,600	\$63,425	\$80,750	\$3,150	4.1%
RECREATION PROGRAMS	\$39,509	\$37,912	\$44,792	\$19,602	\$55,700	\$10,908	24.4%
INTEREST DIVIDENDS	\$6,000	\$1,972	\$3,000	\$1,340	\$1,800	-\$1,200	-40.0%
GIFTS & DONATIONS	\$0	\$38	\$0	\$0	\$0	\$0	#DIV/0!
REFUNDS & OTHER	\$6,000	\$20,138	\$5,600	\$11,715	\$5,600	\$0	0.0%
SURPLUS/DEFICIT APPLIED	\$103,000	\$0	\$279,747	\$0	\$0	-\$279,747	-100.0%
INS & OTHER REIMB	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
TOTAL REVENUE	\$3,471,302	\$3,491,047	\$3,481,855	\$2,713,959	\$3,533,599	\$51,744	1.5%

EXPENSES	Budget FY20-21	Actual YTD 06/30/20	Proposed Budget FY21-22	Actual YTD 12/31/21	Proposed Budget FY22-23	Difference to prior year budget	
LEGISLATING	\$26,079	\$21,423	\$26,542	\$12,483	\$26,618	\$76	0.3%
ORDINANCES & PROCEEDINGS	\$1,965	\$1,015	\$1,965	\$0	\$1,965	\$0	0.0%
MANAGING MUNICIPALITIES	\$177,245	\$170,162	\$182,428	\$81,091	\$184,500	\$2,072	1.1%
CONDUCTING ELECTIONS	\$11,162	\$13,725	\$8,804	\$854	\$12,271	\$3,467	39.4%
COLLECT CUST. DISB FUNDS	\$46,746	\$44,925	\$48,159	\$22,070	\$48,817	\$659	1.4%
ACCOUNTING	\$97,048	\$92,986	\$104,833	\$49,834	\$111,624	\$6,791	6.5%
AUDITING	\$12,000	\$10,500	\$12,000	\$9,713	\$12,000	\$0	0.0%
TAX LISTING	\$39,332	\$25,472	\$34,434	\$12,211	\$34,383	-\$51	-0.1%
TAX COLLECTING	\$41,573	\$35,419	\$42,596	\$16,432	\$42,592	-\$4	0.0%
DOCUMENT RECORDING/ISSUE	\$78,394	\$84,278	\$80,878	\$35,400	\$83,051	\$2,173	2.7%
LEGAL SERVICES	\$25,000	\$13,164	\$20,000	\$11,189	\$20,000	\$0	0.0%
MUNICIPAL PLANNING/ZONING	\$41,836	\$36,866	\$41,738	\$14,809	\$43,711	\$1,973	4.7%
COMMUNITY DEVELOPMENT & ECONOMIC REVITALIZATION	\$5,996	\$3,534	\$7,490	\$878	\$8,255	\$765	10.2%
GEN GOVERNMENT BUILDINGS	\$194,950	\$181,444	\$192,850	\$119,152	\$191,828	-\$1,022	-0.5%
GEN. GOVERNMENT EQUIPMENT	\$23,439	\$25,291	\$23,439	\$22,236	\$27,450	\$4,011	17.1%
POLICE DEPARTMENT	\$523,038	\$490,795	\$526,025	\$276,679	\$531,182	\$5,157	1.0%
EMERGENCY MEDICAL SVCS.	\$36,218	\$36,523	\$36,218	\$17,764	\$36,218	\$0	0.0%
FIRE DEPARTMENT	\$165,147	\$152,565	\$167,144	\$78,105	\$169,575	\$2,431	1.5%
EMERGENCY MANAGEMENT	\$9,000	\$1,232	\$8,750	\$1,007	\$8,550	-\$200	-2.3%
HIGHWAY	\$1,153,191	\$1,009,711	\$1,155,379	\$804,323	\$1,165,292	\$9,913	0.9%
TOWN LANDS	\$3,400	\$2,258	\$3,400	\$675	\$3,900	\$500	14.7%
HISTORICAL CEMETERIES	\$5,000	\$9,000	\$5,000	\$719	\$5,000	\$0	0.0%
HILLSIDE CEMETERY	\$29,000	\$29,000	\$29,000	\$29,000	\$29,000	\$0	0.0%
HEALTH REG & INSPECTING	\$1,446	\$1,146	\$1,443	\$439	\$1,443	\$0	0.0%
ANIMAL CONTROL	\$5,170	\$2,533	\$5,469	\$2,328	\$5,467	-\$2	0.0%
CONSTABLES	\$37,239	\$23,176	\$29,803	\$3,128	\$20,773	-\$9,030	-30.3%
TRANSFER STATION	\$346,430	\$392,464	\$345,277	\$151,746	\$341,695	-\$3,582	-1.0%
RECREATION	\$108,827	\$89,592	\$113,797	\$47,358	\$185,630	\$71,833	63.1%
MEMORIAL DAY DECORATIONS/JULY 4TH PARADE	\$9,650	\$1,160	\$3,300	\$658	\$10,150	\$6,850	207.6%
LIBRARY	\$111,500	\$108,781	\$116,000	\$41,664	\$116,000	\$0	0.0%
PREV/CONTROL FOREST FIRES	\$1,500	\$1,479	\$1,500	\$0	\$1,500	\$0	0.0%
TREE WARDEN	\$9,749	\$7,503	\$10,161	\$1,339	\$10,159	-\$1	0.0%
OTHER GOVERNMENT	\$40,000	\$42,943	\$43,000	\$35,304	\$43,000	\$0	0.0%
TOTAL EXPENSES	\$3,418,270	\$3,162,066	\$3,428,822	\$1,900,878	\$3,533,599	\$104,777	3.1%

A detailed Comparative Budget Report is available on the Town's website

Town of Castleton
Financial Comparison
General Fund

For Informational Purposes Only

	BUDGET 2018/2019	ACTUAL 2018/2019	BUDGET 2019/2020	ACTUAL 2019/2020	BUDGET 2020/2021	ACTUAL 2020/2021	BUDGET 2021/2022	PROJECTED 2021/2022	PROPOSED BUDGET 2022/2023
Balance July 1 surplus (deficit)	0	994,567	209,961	1,059,932	103,000	1,027,916	279,747	1,303,863	153,403
Add: Revenues	3,165,245	3,335,610	3,167,209	3,212,275	3,368,302	3,491,046	3,202,108	3,202,108	3,586,632
Less: Expenditures	-3,165,245	-3,270,246	-3,377,170	-3,244,291	-3,471,302	-3,215,099	-3,481,855	-4,352,568	-3,739,632
Prior year adjustments									
Balance June 30 surplus (deficit)	0	1,059,932	0	1,027,916	0	1,303,863	0	153,403	403
Reserved		0		0		0		0	
Nonspendable		71,797		77,118		66,169			
Restricted		530,364		474,190		658,996			
Committed		9,530		0		0		0	
Assigned		316,516		196,861		425,295			
Undesignated / unassigned		131,725		279,747		153,403		153,403	
Total		<u>1,059,932</u>		<u>1,027,916</u>		<u>1,303,863</u>		<u>153,403</u>	
Town Budget	3,112,212		3,324,137		3,418,269		3,428,822		3,533,599
Social Services	28,033		28,033		28,033		28,033		28,033
Castleton Community Center	25,000		25,000		25,000		25,000		25,000
applied to construction of new sand/salt shed									153,000
Prior yrs' deficit to increase amount to be raised by taxes									0
Total Expenditures	3,165,245		3,377,170		3,471,302		3,481,855		3,739,632
Less: Other Revenues	-1,013,994		-1,070,716		-1,080,925		-1,147,864		-1,114,935
Interest & Penalties	-61,000		-61,000		-60,000		-60,000		-60,000
Total Expenditures less Non-tax Revenues	2,090,251		2,245,454		2,330,377		2,273,991		2,564,697
Prior year's surplus to be applied to construction of new sand/salt shed									-153,000
Prior yrs' surplus used to reduce amount to be raised by taxes			-209,961		-103,000		-279,747		0
Subtotal	2,090,251		2,035,493		2,227,377		1,994,244		2,411,697
Amount to be Raised by Taxes	2,090,251		2,035,493		2,227,377		1,994,244		2,411,697
Municipal Tax Rate (excluding Local Tax Agreement amounts)	<u>0.4387</u>		<u>0.4238</u>		<u>0.4588</u>		<u>0.4083</u>		<u>0.4938</u>

*Note: The FY22-23 tax rate is only a projection, based on the above criteria.
Municipal Grand List figure used = \$4,884,264 (07/22/21 Municipal Grand List)*

The Financial Reports of the Town of Castleton, Vermont for the year ended June 30, 2021 have been audited by Pace & Hawley, CPA LLC of Montpelier, VT. The full report will be available for viewing after March 15, 2022 on the Town's website www.castletonvermont.org or at the Castleton Town Clerk's Office.

**TOWN OF CASTLETON
COMBINED BALANCE SHEET
JUNE 30, 2021**

	General Fund	Special Revenue Fund	Reserve Fund	Total Governmental Funds	Sewer (Enterprise) Fund	Library Fund (Component Unit)
Assets:						
Cash	1,668,893		1,698,670	3,367,563		65,882
Investments						345,973
Property Tax (Sewer) Receivables, net	453,029			453,029	54,321	
Other Receivables, net	7,311			7,311		
Due From Other Governments		59,090		59,090		
Prepaid Expenses	66,169			66,169		
Due From Other Funds	2,972			2,972	708,610	
Capital Assets					7,795,169	
Less Accumulated Depreciation					(6,155,531)	
Total Assets	2,198,374	59,090	1,698,670	3,956,134	2,402,569	411,855
Liabilities:						
Accounts Payable	48,506	2,795		51,301	31,387	275
Accrued Payroll & Related Liabilities	44,422			44,422	37,419	1,435
Other Accrued Expenses	12,115			12,115		10,788
Due To Other Funds	465,415	87,957	155,238	708,610		2,972
Deferred Revenue		44,940		44,940	1,499	
Deferred Revenue-property taxes	324,053			324,053		
Bonds Payable-Current					17,255	
Bonds Payable-L/T					277,335	
Total Liabilities	894,511	135,692	155,238	1,185,441	364,895	15,470
Fund Balances:						
Nonspendable						
Prepaid Expenses	66,169			66,169		
Restricted	-	10,798	723,739	734,537		
Highway	658,996			658,996		
Committed	-		754,843	754,843		
Assigned	425,295		64,850	490,145		
Restricted for Community Development						21,888
Invested in capital assets, net of related debt					1,345,048	28,044
Unassigned	153,403	(87,400)		66,003	692,626	374,497
Total Fund Balances	1,303,863	(76,602)	1,543,432	2,770,693	2,037,674	424,429
Total Liabilities and Fund Balances	2,198,374	59,090	1,698,670			
Capital assets (net of accumulated depreciation) used in governmental activities are not current financial resources and therefore are not reported in the funds.				4,833,965		
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the governmental funds.				308,071		
Deferred outflows & inflows of resources, and the net pension liability related to the Town's proportionate share of VMERS pension plan are not reported in the funds.				(392,310)		
Long-term liabilities, including capital leases payable, are not due and payable in the current period and therefore are not reported in the funds.				(1,255,391)		
Net position				<u>6,265,028</u>	<u>2,037,674</u>	<u>424,429</u>

TAX & SEWER COLLECTION SUMMARY			
<u>CURRENT REAL & PERSONAL PROPERTY</u>			
Original Amount Billed		\$ 9,264,017.36	
Adjustments:			
	Additions	\$ 984,010.23	
	Deletions	\$ (52,315.12)	
Adjusted Total Amount to Collect		\$ 10,195,712.47	
Collections		\$ (9,923,842.84)	
Advance Payments		\$ (16,763.77)	
Small Balance Adjustments		\$ (139.84)	
NEMRC Adjustments		\$ 1,425.19	
Total Outstanding Current Taxes as of 6/30/21		\$ 256,391.21	
<u>DELINQUENT REAL ESTATE & PERSONAL PROPERTY</u>			
For Collection 07/01/20		\$ 395,057.93	
Adjustments:			
Small Balance Adjustments		\$ (33.69)	
NEMRC Adjustments		\$ (24.19)	
Abatements			
Collections		\$ (244,413.36)	
Total Outstanding Delinquent Taxes as of 6/30/21		\$ 150,586.69	
TOTAL OUTSTANDING TAXES AS OF 06/30/21			\$ 406,977.90
<u>CURRENT SEWER</u>			
Original Amount Billed		\$ 665,040.00	
Adjustments:			
	Additions		
	Deletions	\$ (80,196.00)	
Adjusted Total Amount to Collect		\$ 584,844.00	
Advance Payments		\$ -	
Small Balance Adjustments		\$ (21.45)	
NEMRC Adjustment		\$ (122.25)	
Credit Removal		\$ (1,741.08)	
Collections		\$ (547,703.72)	
Total Outstanding Current Sewer as of 06/30/21		\$ 35,255.50	
<u>DELINQUENT SEWER</u>			
For Collection 07/01/20		\$ 60,762.63	
Adjustment:			
Small Balance Adjustment		\$ (6.17)	
Collections		\$ (41,222.85)	
Total Outstanding Delinquent Sewer as of 06/30/21		\$ 19,533.61	
TOTAL OUTSTANDING SEWER AS OF 06/30/21			\$ 54,789.11

Treasurer's Report of Cash Balances
As of 06/30/21

Operating Account Checking	\$1,668,392.73
Total Operating	\$1,668,392.73
Cash on Hand/In Transit	\$500.00
Reserve Account	\$881,703.82
TD Bank	\$816,965.95
Total Reserve	\$1,698,669.77

Verified to Auditors Report

Nancy L Trudo/Treasurer

TAX RATE CALCULATION 2021 - 2022						
	Town	School		Total	Total	Total Town
		Homestead	Non-residential	Town + Homestead	Town + Non-residential	+ Homestead
Amount to be raised by taxes	2,023,232.48	3,066,080.37	4,988,860.76	5,089,312.85	7,012,093.24	10,078,173.61
Municipal & Education Grand List @ 07/22/21	4,884,264.75	1,999,009.24	2,901,006.43			
Tax Rate = <u>Amt to be raised by taxes</u> Grand List (rounded)	0.41423 0.4142	1.53380 1.5338	1.71970 1.7197	1.9480	2.1339	
Municipal & Education Grand List @ 07/22/21 x Tax Rate	4,884,264.75 0.4142	1,999,009.24 1.5338	2,901,006.43 1.7197	1.9480	2.1339	
Total to be raised by taxes (rounded)	2,023,232.48	3,066,080.37	4,988,860.76	5,089,312.85	7,012,093.24	10,078,173.61
Variance (due to rounding)	0.00	0.00	0.00	0.00	0.00	0.00

Castleton Cemetery Association
2021

Beginning Balance ...(1-1-2021).....\$ 42,999.54

RECIEPTS

Lot Sales.....\$ 10,170.00
Burials...Full \$ 10,475.00 Cremations.. \$ 6,325.00\$ 16,800.00
Town Appropriation.....\$ 29,000.00

TOTAL RECIEPTS.....\$ 98,969.54

EXPENDITURES

Personal Services.....\$ 22,178.71

Operating Expences (including Railroad Lease).....\$ 8,372.05

Office Expenses.....\$ 570.29

Insurance.....\$ 1,126.00

Professional Services.....\$ 3,997.00

Gas / Parts/Labor.....\$ 1,448.91

Taxes.....\$ 8,722.68

Transfer from checking to Perpetual Care / Savings.....\$ 2,034.00

Corner Posts.....\$ 220.00

TOTAL EXPENDITURES.....\$ 48,669.64

Ending balance (12-31-2021).....\$ 50,299.90

Castleton Cemetery Association
2021

Perpetual Care / Savings Account

Beginning balance (1-1-2021) \$ 18,970.98

Interest earned\$ 2.84

Transferred from checking\$ 2,034.00

Ending balance (12-31-2021)\$ 21,007.82

07/22/2021
10:58 am

FY21-22

Castleton 2021 Billed Grand List
Form 411 - (Town code: 129)
Main District

Page 1 of 6
Listers

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Nonhmstd Ed. Listed Value	Total Education Listed Value
Residential I R1	1,302	297,284,350	147,261,130	150,023,220	297,284,350
Residential II R2	274	70,941,100	45,631,494	25,309,606	70,941,100
Mobile Homes-U MHU	92	2,549,400	1,413,800	1,135,600	2,549,400
Mobile Homes-L MHL	46	3,562,900	1,557,900	2,005,000	3,562,900
Seasonal I S1	171	44,907,800	3,095,400	41,812,400	44,907,800
Seasonal II S2	12	1,417,400	0	1,417,400	1,417,400
Commercial C	103	32,220,500	0	32,220,500	32,220,500
Commercial Apts CA	14	6,415,600	0	6,415,600	6,415,600
Industrial I	5	4,335,800	0	4,335,800	4,335,800
Utilities-E UE	4	10,943,100	0	10,943,100	10,943,100
Utilities-O UO	1	5,000	0	5,000	5,000
Farm F	11	5,271,000	2,176,200	3,094,800	5,271,000
Other O	22	2,117,500	468,700	1,648,800	2,117,500
Woodland W	12	1,055,200	0	1,055,200	1,055,200
Miscellaneous M	277	14,085,600	0	14,085,600	14,085,600
TOTAL LISTED REAL	2,346	497,112,250	201,604,624	295,507,626	497,112,250
P.P. Cable	1	880,326		880,326	880,326
P.P. Equipment	0	0			
P.P. Inventory	0	0			
TOTAL LISTED P.P.	1	880,326		880,326	880,326
TOTAL LISTED VALUE		497,992,576	201,604,624	296,387,952	497,992,576
EXEMPTIONS					
Veterans 10K 33/33		330,000	280,000	50,000	330,000
Veterans >10K		990,000			
Total Veterans		1,320,000	280,000	50,000	330,000
P.P. Contracts	1	880,326			
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	3/3	786,475			
Owner Pays Ed Tax	0/0	0			
Total Contracts	4/3	1,666,801	0	0	0
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
Total FarmStabContr	0/0	0	0	0	0
Current Use	47/47	6,220,000	1,423,700	4,796,300	6,220,000
Special Exemptions	6		0	1,081,709	1,081,709
Partial Statutory	2/2	359,300	0	359,300	359,300
Sub-total Exemptions		9,566,101	1,703,700	6,287,309	7,991,009
Total Exemptions		9,566,101	1,703,700	6,287,309	7,991,009
TOTAL MUNICIPAL GRAND LIST		4,884,264.75			
TOTAL EDUCATION GRAND LIST			1,999,009.24	2,901,006.43	4,900,015.67
NON-TAX					
86 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411					

TOWN OF CASTLETON
INFORMATIONAL TOWN MEETING MINUTES
WEDNESDAY, FEBRUARY 24, 2021 at 7:00pm
VIA ZOOM VIRTUAL PUBLIC MEETING

PRESENT: Michael Finnegan, Town Moderator; Jim Leamy, Select Board Chair; Richard Combs, Select Board Vice Chair; Zack Holzworth, Select Board Secretary; Robert Spaulding, Select Board Member; Joe Mark, Select Board Parliamentarian; Michael Jones, Town Manager; Heath Goyette, Fire Chief; Eliza LeBrun, Recording Secretary; Representative William Canfield; Representative Robert Helm; Pam Arel; Genevieve Burt; Susan DiCarolis; Phillip Dumbrowski; Walter Ducharme; Chris Fretta; Mary Goyette; Sharon Gowain; Thomas Kearns; Patrick Keller; Eitan Kilchevsky; Lisa Ladd; Ted & Martha Molnar; JoAnn Riley; Pat Schroeder; Nancy Trudo; Bill Wood; several other Members of the public whose full names were not available.

CALL MEETING TO ORDER

Mr. Michael Finnegan called the meeting to order at 6:57p.m.

PLEDGE OF ALLEGIANCE

Mr. Finnegan led the Pledge of Allegiance.

Mr. Finnegan shared guidelines with the audience for the evening. Audience Members should stay on mute during the meeting and raise their hand to be recognized. All speakers should identify themselves before speaking. All questions should be addressed to the moderator.

REPRESENTATIVE ROBERT HELM

Mr. Helm shared a quick briefing of what is going on in our district. Only a handful of bills have passed the house, however, he believes that the Budget Adjustment Act may be close. Mr. Helm stated that one of the budgets which he is tasked with reviewing is the Transportation budget. Mr. Helm shared some upcoming projects that will impact this area including; culvert and repaving sections of Route 4a within 2 years. There will be a new salt shed in Fair Haven in 2023. New lights will be placed around the Town Green in Fair Haven. A major project that will be happening is the widening of the Route 22 from West Haven (at the bottom of Long Hill) to the 4-way intersection in Orwell. In closing, Mr. Helm shared that in 2021 we have less money than we did in 2019, but more money than we thought we would last year. Mr. Helm shared that there is a loss in Rooms and Meal and that we still need to get the economy back up to the levels we had in 2019. Mr. Helm encouraged people to reach out if they have any questions.

REPRESENTATIVE WILLIAM CANFIELD

Mr. Canfield shared that much of the year will be dedicated to COVID Recovery however, the Committee on Weights and Means have addressed a few items that will impact the revenue and taxes of Vermont. There are \$15 million unused dollars in COVID Relief Fund, it is the hope that this money will be used in the schools to support ventilation and HVAC projects. This has been included in a new COVID Relief Bill, H315. The Weights and Means Committee has also acted on some items to be included in a larger miscellaneous tax bill, these items include draft language to update Town Clerk recording fees, language to clarify how taxes are collected for taxable meals that are delivered by a third party, the Taxable Meal Facilitator, and how Vermont treats the transfer tax of property that is transfer to siblings. H84 will expand the downtown and Village Centers tax credit program. Mr. Canfield shared that the final Education Tax Rate has not yet been set. H81 is a bill that deals with school and employee contract negotiations. This bill will separate administrative staff from teachers. There is a proposed bill that will legalize online gambling in Vermont. Mr. Canfield shared his contact information, he can be reached by phone at (802) 265-4428 or by email at wcanfield@leg.state.vt.us, or toll free at (800) 322-5616.

SELECT BOARD INTRODUCTIONS

Mr. Finnegan introduce the Members of the Select Board in alphabetical order as well as the Town Manager. Mr. Finnegan also thanked the Town Office Staff for their technological assistance with this meeting.

Mr. Finnegan proceeded to read the following Articles to the Public for discussion.

THE FOLLOWING ARTICLES WILL BE VOTED ON MARCH 2, 2021 BY AUSTRALIAN BALLOT.

Article 1. To elect Officers for the following terms: a Town Clerk for 3 years; a 1st Constable for 2 years; a Treasurer for 3 years; a Library Trustee for 5 years; a Town Moderator for 1 year; two (2) Select Board Members for 1 year; a Select Board Member for 3 years. There were no questions or discussion on this article.

Article 2. Shall the Town appropriate the sum of \$26,542 for Legislating? (Prior year \$26,079)

There were no questions or discussion on this article.

Article 3. Shall the Town appropriate the sum of \$1,965 for Ordinances & Proceedings? (Prior year \$1,965)

There were no questions or discussion on this article.

Article 4. Shall the Town appropriate the sum of \$182,428 for Managing Municipalities? (Prior year \$177,245)

Resident, Susan DeCarolis asked what is meant by Managing Municipalities.

Select Board Chair, James Leamy clarified that this is the Town Manager's salary based on a contract as well as a portion of salary and benefits for the Administrative Assistant.

Article 5. Shall the Town appropriate the sum of \$8,804 for Conducting Elections? (Prior year \$11,162)

There were no questions or discussion on this article.

Article 6. Shall the Town appropriate the sum of \$48,159 for Collection, Custody & Disbursement of Funds? (Prior year \$46,746)

Resident, Susan DeCarolis asked what is meant by Collection, Custody & Disbursement of Funds?

Select Board Chair, James clarified that this is for the salary and benefits of the Treasurer, Assistant Treasurer, and 50% of the Tax Collector Administrative Assistant.

Article 7. Shall the Town appropriate the sum of \$104,833 for Accounting? (Prior year \$97,048)

There were no questions or discussion on this article.

Article 8. Shall the Town appropriate the sum of \$12,000 for Auditing? (Prior year \$12,000)

There were no questions or discussion on this article.

Article 9. Shall the Town appropriate the sum of \$34,434 for Tax Listing? (Prior year \$39,332)

There were no questions or discussion on this article.

Article 10. Shall the Town appropriate the sum of \$42,596 for Tax Collecting? (Prior year \$41,573)

There were no questions or discussion on this article.

Article 11. Shall the Town appropriate the sum of \$80,878 for Document Recording/Issue? (Prior year \$78,394)

There were no questions or discussion on this article.

Article 12. Shall the Town appropriate the sum of \$20,000 for Legal Services? (Prior year \$25,000)

There were no questions or discussion on this article.

Article 13. Shall the Town appropriate the sum of \$41,738 for Municipal Planning & Zoning? (Prior year \$41,836)

There were no questions or discussion on this article.

Article 14. Shall the Town appropriate the sum of \$7,490 for Community Development & Economic Revitalization (Prior year \$5,996)

There were no questions or discussion on this article.

Article 15. Shall the Town appropriate the sum of \$192,850 for General Government Buildings? (Prior year \$194,950)

There were no questions or discussion on this article.

Article 16. Shall the Town appropriate the sum of \$23,439 for General Government Equipment? (Prior year \$23,439)

There were no questions or discussion on this article.

Article 17. Shall the Town appropriate the sum of \$526,025 for Police Department? (Prior year \$523,038)

Resident, Susan DeCarolis noted that on page 41 of the Town Report it states that the Police are doing residential property watches and would like to know if this is when people go away on vacation.

Select Board Vice Chair, Richard Coombs indicated that this was correct, if a resident lets the Castleton Police Department know they will be away, they will periodically drive by to check for broken doors or windows, they do not park and walk the property.

Article 18. *Shall the Town appropriate the sum of \$36,218 for Emergency Medical Services? (Includes Regional Ambulance Service, Inc. & RAS/Castleton First Responders) (Prior year \$36,218)*

There were no questions or discussion on this article.

Article 19. *Shall the Town appropriate the sum of \$167,144 for Fire Department? (Prior year \$165,147)*

There were no questions or discussion on this article.

Article 20. *Shall the Town appropriate the sum of \$8,750 for Emergency Management? (Prior year \$9,000)*

There were no questions or discussion on this article.

Article 21. *Shall the Town appropriate the sum of \$1,155,379 for Highway Department? (Prior year \$1,153,191)*

Resident, Susan DeCarolis asked the Select Board if it was part if the Highway Departments service to address trees that are within the right of way that are falling into the road. Ms. DeCarolis noted that there are a lot of these trees on Center of Town Road.

Select Board Parliamentarian, Joseph Mark responded that this is something that the Highway Department and Tree Warden would address. The best option for a resident would be to contact the Town Manager if they are concerned about trees falling near roads.

Resident, John Burke shared that the right of way is typically 25 feet from the center line of the road of every Class 3 Highway. Mr. Burke noted that the measurement would be to the trunk of the tree, not the branches. Mr. Burke also took this moment to express his gratitude to Paul Egan who recently retired from the Castleton Highway Department.

Article 22. *Shall the Town appropriate the sum of \$3,400 for Town Lands? (Prior year \$3,400)*

There were no questions or discussion on this article.

Article 23. *Shall the Town appropriate the sum of \$5,000 for Historical Cemeteries? (Prior year \$5,000)*

There were no questions or discussion on this article.

Article 24. *Shall the Town appropriate the sum of \$29,000 for the Hillside Cemetery (Prior year \$29,000)*

There were no questions or discussion on this article.

Article 25. *Shall the Town appropriate the sum of \$1,443 for Health Regulating & Inspecting? (Prior year \$1,446)*

There were no questions or discussion on this article.

Article 26. *Shall the Town appropriate the sum of \$5,469 for Animal Control? (Prior year \$5,170)*

There were no questions or discussion on this article.

Article 27. *Shall the Town appropriate the sum of \$29,803 for Constables? (Prior year \$37,239)*

There were no questions or discussion on this article.

Article 28. *Shall the Town appropriate the sum of \$345,277 for Transfer Station? (Prior year \$346,430)*

Select Board Member, Robert Spaulding asked if the Select Board or Town Manager what they are doing to avoid losing another \$17,000 as we did last year. Mr. Spaulding would like the public to know what is being done to make up the difference.

Select Board Secretary, Zack Holzworth responded that bag fees have been increased, increased per tonnage weight for the scales, but we decreased the permit fee.

Select Board Vice Chair, Richard Coombs stated that when the Select Board reviewed this at the end of December, the revenue was 14.5% over what was projected and if the Town stays on this course, the Transfer Station may come out in the black.

Mr. Spaulding asked where the expenses are?

Mr. Coombs shared that some of those costs were incurred in the second half of the summer, so therefore it may appear that we have already spent more, but you need to consider the budget as a whole.

Select Board Parliamentarian, Joseph Mark noted that the goal of the Town was to have the Transfer Station revenue neutral. However, he noted that this is a moving target as the prices for recyclable are constantly changing.

Town Moderator, Michael Finnegan noted that as a resident he has noticed the improvements that have been made already at the Transfer Station.

Resident, Susan DeCarolis asked what the Town does with the compost material.

Mr. Holzworth responded that at this time Casella's picks up the composting.

Article 29. *Shall the Town appropriate the sum of \$113,797 for Recreation? (Prior year \$108,827)*

There were no questions or discussion on this article.

Article 30. *Shall the Town appropriate the sum of \$3,300 for Memorial Day Decorations/July 4th Parade? (Prior year \$9,650)*

Select Board Member, Robert Spaulding asked why the amount requested is so low this year.

Select Board Secretary, Zack Holzworth explained that the Town still has the fireworks from last year that were not used, so the Town will not need to purchase any more.

Article 31. *Shall the Town appropriate the sum of \$116,000 for Library Administration? (Prior year \$111,500)*

There were no questions or discussion on this article.

Article 32. *Shall the Town appropriate the sum of \$1,500 for Prevention/Control of Forest Fires? (Prior year \$1,500)*

There were no questions or discussion on this article.

Article 33. *Shall the Town appropriate the sum of \$10,161 for Tree Warden? (Prior year \$9,749)*

There were no questions or discussion on this article.

Article 34. *Shall the Town appropriate the sum of \$43,000 for Rutland County Tax? (Prior year \$40,000)*

There were no questions or discussion on this article.

Article 35. *Shall the Town deem necessary and appropriate \$3,500 for the support of ARC - Rutland Area determining that the program serves the residents of the Town with advocacy, resources, and community for citizens with developmental disabilities and their families? (Not included in the budget)*

There were no questions or discussion on this article.

Article 36. *Shall the Town deem necessary and appropriate \$3,600 for administrative support of Castleton Cares, Inc., determining that the program serves the residents of the Town with emergency assistance to local people in need. (Not included in the budget)*

Resident, Susan DeCarolis shared that she is a new volunteer with Castleton Cares, and is very impressed with their work. Currently they are serving at least 80 families. Castleton Cares Board is very active and recently made a connection with the Vermont Food Bank. They do more than just deliver food. If people are in need of assistance they can call (802) 468-2444.

Town Moderator Michael Finnegan commented on how important he felt these types of services are.

Article 37. *Shall the Town deem necessary and appropriate \$25,000 for the support of Castleton Community Seniors, Inc., determining that the program serves residents of the Town with the operation of the Castleton Community Center (The Old Homestead)? (Not included in the budget)*

Castleton Community Center Director, JoAnn Riley shared that this time last year the Community Center had to close due to COVID. During the summer and fall we were able to meet outdoors in the van shelter as well as a location to have classes and meetings. In the fall there were heaters placed outside. July 1st they were able to resume their transportation services. The Center was serving 1,100 meals in their dining room, but had to stop in March but Meals on Wheels delivered to over 4,000 seniors in our area. The

Community Center is still offering Lifelong Learning services through Zoom. They had to cancel 7 of 9 fundraisers this year due to COVID. They would like to thank the Town for their support in previous years and their continued support this year.

Article 38. *Shall the Town of Castleton vote to raise, appropriate and expend the sum of \$3,500 for the support of the partial funding of Marble Valley Regional Transit Districts (The Bus) public transit service to the residents of the Town? (Not included in the budget)*
There were no questions or discussion on this article.

Article 39. *Shall the Town deem necessary and appropriate \$6,720 to support the Rutland Area Visiting Nurses & Hospice (\$550 to support Rutland Area Hospice & \$6,170 to support RAVNAH Home and Community Health Services)? (Not included in the budget)*
There were no questions or discussion on this article.

Article 40. *Shall the Town deem necessary and appropriate \$4,088 for the support of Rutland Mental Health Services, determining that the program serves residents of the Town with counseling, substance abuse and emergency services? (Not included in the budget)*
There were no questions or discussion on this article.

Article 41. *Shall the Town deem necessary and appropriate \$900 for the support of RSVP and the Volunteer Center, determining that the program serves residents of the Town with volunteering opportunities and community services? (Not included in the budget)*
There were no questions or discussion on this article.

Article 42. *Shall the Town deem necessary and appropriate \$2,000 for the support of Southwestern Vermont Council on Aging, determining that the program serves residents of the Town with elder services? (Not included in the budget)*
There were no questions or discussion on this article.

Article 43. *Shall the Town deem necessary and appropriate \$1,000 for the support of Vermont Association for the Blind & Visually Impaired, determining that the program serves residents of the Town with services to enable the blind and visually impaired to achieve and maintain independence? (Not included in the budget)*
There were no questions or discussion on this article.

Article 44. *Shall the Town deem necessary and appropriate \$2,725 for the support of BROCC-Community Action in Southwestern Vermont, determining that the program serves residents of the Town with weatherization, emergency food and small business development? (Not included in the budget)*
There were no questions or discussion on this article.

Article 45. *Shall the Town, pursuant to VSA 32, § 3840 and beginning this current year, exempt in whole the non-income producing property owned by Lee Lodge No. 30, a non-profit organization from taxation for a period not exceeding five (5) years?*
There were no questions or discussion on this article.

Article 46. *Shall the Town exempt all non-income producing real and personal property owned by the Castleton Community Seniors from taxation for a period of 5 years pursuant to 32 VSA 3832 (7)?*

Select Board Chair, James Leamy stated that the budget submitted by the Select Board for Articles 1 through 46 is \$10,552.00 or 0.3%

Article 47. *Shall the Town of Castleton withdraw from Rutland County Solid Waste District and take the necessary steps to join the Solid Waste Alliance Communities?*

Select Board Member, Robert Spaulding shared that he is responsible for continuing to put this article on the ballot for the residents to vote on. Mr. Spaulding stated that he does not feel that the previous votes were losses. Mr. Spaulding believes that 3 years ago the language was changed, 2 years ago the vote was a tie and the State recognizes a tie as a loss, and last year the article was lost by 90 votes. Mr. Spaulding stated he would take the responsibility for the uninformed voters.

Mr. Spaulding presented an explanation of the benefit of the Town of Castleton joining the Solid Waste Alliance Communities, and the savings that the residents of the Town would experience.

Select Board Parliamentarian, Joseph Mark stated that he felt the Solid Waste Alliance Communities proposal would cost more to the Town and have less services and urged neighbors and friends to vote against this article.

Town Moderator, Michael Finnegan noted that a comparison of the Rutland County Solid Waste District to the Solid Waste Alliance Communities is difficult because it is not comparing apples to apples.

Discussion on the costs and benefits of each program continued. It was noted that there is a difference between the cost to residents who have their garbage removed by private haulers versus those residents that take their garbage to the Transfer Station. The Town Moderator commented that there did not appear to be much clarification.

Mr. Mark stated that with Rutland County Solid Waste, the Town charges \$0.19/ton for tipping fees. Hubbardton pays 20% of this. The Solid Waste Alliance Communities charge \$4.51/capita = \$21,200 plus the cost to host 2 Household Hazardous Waste events at \$0.71/capita = \$2,790.

Select Board Chair, James Leamy noted that the Town Manager has developed a report that provides information regarding this, he is not the first Town Manager to do this either.

It was noted that the Rutland County Solid Waste submitted a report due inclusion in the Town Report, however, it was unintentionally omitted.

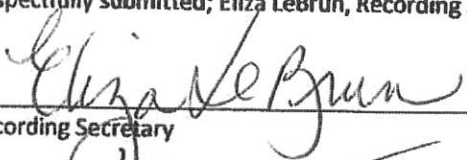
Mr. Finnegan thanked everyone for coming to this meeting and reminded everyone voting is Tuesday, March 2, 2021 at the Castleton Fire Station, 273 Route 30N. Polls open at 8:00am and close at 7:00pm.

Mr. Mark thanked Zack Holzworth as this is his final meeting as a Castleton Select Board Member.

CONCLUSION

Town Moderator, Michael Finnegan concluded the Informational Town Meeting at 8:23pm.

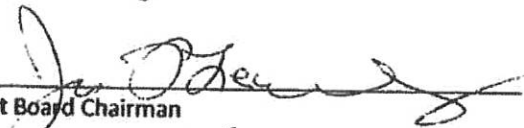
Respectfully submitted; Eliza LeBrun, Recording Secretary



Recording Secretary



Moderator



Select Board Chairman



Town Manager

PART 1

OFFICIAL BALLOT

ANNUAL TOWN MEETING

CASTLETON, VERMONT

MARCH 2, 2021

Results

- A. To vote, completely fill in the oval ☐ to the right of your choice(s), like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the oval.
- D. If you wrongly mark, tear or deface the ballot, return it and obtain another.

FIRST CONSTABLE

For Two Year Term (Vote for not more than ONE)

SILAS R. LOOMIS 549 ☐

1 (WRITE-IN) ☐

TREASURER

For Three Year Term (Vote for not more than ONE)

NANCY TRUDO 511 ☐

(WRITE-IN) ☐

Article 5. Shall the Town appropriate the sum of \$8,804 for Conducting Elections? (Prior year \$11,162)

538 YES ☐

76 NO ☐

LIBRARY TRUSTEE

For Five Year Term (Vote for not more than ONE)

NANCY MARK 539 ☐

1 (WRITE-IN) ☐

TOWN CLERK

For Three Year Term (Vote for not more than ONE)

NEDRA BOUTWELL 571 ☐

(WRITE-IN) ☐

Article 6. Shall the Town appropriate the sum of \$48,159 for Collection, Custody & Disbursement of Funds? (Prior year \$46,746)

409 YES ☐

194 NO ☐

TOWN MODERATOR

For One Year Term (Vote for not more than ONE)

MICHAEL P. FINNEGAN 514 ☐

2 (WRITE-IN) ☐

TOWN ARTICLES

Article 2. Shall the Town appropriate the sum of \$26,542 for Legislating? (Prior year \$26,079)

445 YES ☐

160 NO ☐

Article 7. Shall the Town appropriate the sum of \$104,833 for Accounting? (Prior year \$97,048)

371 YES ☐

234 NO ☐

TOWN SELECTMAN

For Three Year Term (Vote for not more than ONE)

JOE MARK 534 ☐

2 (WRITE-IN) ☐

Article 3. Shall the Town appropriate the sum of \$1,965 for Ordinances & Proceedings? (Prior year \$1,965)

501 YES ☐

108 NO ☐

Article 8. Shall the Town appropriate the sum of \$12,000 for Auditing? (Prior year \$12,000)

522 YES ☐

89 NO ☐

TOWN SELECTMAN

For One Year Term (Vote for not more than TWO)

MICHAEL R. HOLDEN 423 ☐

JIM LEAMY 480 ☐

6 (WRITE-IN) ☐

(WRITE-IN) ☐

Article 4. Shall the Town appropriate the sum of \$182,428 for Managing Municipalities? (Prior year \$177,245)

403 YES ☐

198 NO ☐

Article 9. Shall the Town appropriate the sum of \$34,434 for Tax Listing? (Prior year \$39,332)

492 YES ☐

116 NO ☐

TURN BALLOT OVER
AND VOTE BOTH SIDES

Results

<p>Article 10. Shall the Town appropriate the sum of \$42,596 for Tax Collecting? (Prior year \$41,573)</p> <p>409 YES <input type="radio"/></p> <p>181 NO <input type="radio"/></p>	<p>Article 17. Shall the Town appropriate the sum of \$526,025 for Police Department? (Prior year \$523,038)</p> <p>449 YES <input type="radio"/></p> <p>149 NO <input type="radio"/></p>	<p>Article 24. Shall the Town appropriate the sum of \$29,000 for the Hillside Cemetery (Prior year \$29,000)</p> <p>534 YES <input type="radio"/></p> <p>58 NO <input type="radio"/></p>
<p>Article 11. Shall the Town appropriate the sum of \$80,878 for Document Recording/Issue? (Prior year \$78,394)</p> <p>389 YES <input type="radio"/></p> <p>196 NO <input type="radio"/></p>	<p>Article 18. Shall the Town appropriate the sum of \$36,218 for Emergency Medical Services? (Includes Regional Ambulance Service, Inc. & RAS/Castleton First Responders) (Prior year \$36,218)</p> <p>558 YES <input type="radio"/></p> <p>41 NO <input type="radio"/></p>	<p>Article 25. Shall the Town appropriate the sum of \$1,443 for Health Regulating & Inspecting? (Prior year \$1,446)</p> <p>501 YES <input type="radio"/></p> <p>84 NO <input type="radio"/></p>
<p>Article 12. Shall the Town appropriate the sum of \$20,000 for Legal Services? (Prior year \$25,000)</p> <p>493 YES <input type="radio"/></p> <p>98 NO <input type="radio"/></p>	<p>Article 19. Shall the Town appropriate the sum of \$167,144 for Fire Department? (Prior year \$165,147)</p> <p>512 YES <input type="radio"/></p> <p>88 NO <input type="radio"/></p>	<p>Article 26. Shall the Town appropriate the sum of \$5,469 for Animal Control? (Prior year \$5,170)</p> <p>437 YES <input type="radio"/></p> <p>154 NO <input type="radio"/></p>
<p>Article 13. Shall the Town appropriate the sum of \$41,738 for Municipal Planning & Zoning? (Prior year \$41,836)</p> <p>461 YES <input type="radio"/></p> <p>126 NO <input type="radio"/></p>	<p>Article 20. Shall the Town appropriate the sum of \$8,750 for Emergency Management? (Prior year \$9,000)</p> <p>512 YES <input type="radio"/></p> <p>79 NO <input type="radio"/></p>	<p>Article 27. Shall the Town appropriate the sum of \$29,803 for Constables? (Prior year \$37,239)</p> <p>518 YES <input type="radio"/></p> <p>80 NO <input type="radio"/></p>
<p>Article 14. Shall the Town appropriate the sum of \$7,490 for Community Development & Economic Revitalization (Prior year \$5,996)</p> <p>377 YES <input type="radio"/></p> <p>214 NO <input type="radio"/></p>	<p>Article 21. Shall the Town appropriate the sum of \$1,155,379 for Highway Department? (Prior year \$1,153,191)</p> <p>482 YES <input type="radio"/></p> <p>117 NO <input type="radio"/></p>	<p>Article 28. Shall the Town appropriate the sum of \$345,277 for Transfer Station? (Prior year \$346,430)</p> <p>505 YES <input type="radio"/></p> <p>95 NO <input type="radio"/></p>
<p>Article 15. Shall the Town appropriate the sum of \$192,850 for General Government Buildings? (Prior year \$194,950)</p> <p>463 YES <input type="radio"/></p> <p>129 NO <input type="radio"/></p>	<p>Article 22. Shall the Town appropriate the sum of \$3,400 for Town Lands? (Prior year \$3,400)</p> <p>491 YES <input type="radio"/></p> <p>100 NO <input type="radio"/></p>	<p>Article 29. Shall the Town appropriate the sum of \$113,797 for Recreation? (Prior year \$108,827)</p> <p>379 YES <input type="radio"/></p> <p>216 NO <input type="radio"/></p>
<p>Article 16. Shall the Town appropriate the sum of \$23,439 for General Government Equipment? (Prior year \$23,439)</p> <p>489 YES <input type="radio"/></p> <p>100 NO <input type="radio"/></p>	<p>Article 23. Shall the Town appropriate the sum of \$5,000 for Historical Cemeteries? (Prior year \$5,000)</p> <p>534 YES <input type="radio"/></p> <p>60 NO <input type="radio"/></p>	<p>Article 30. Shall the Town appropriate the sum of \$3,300 for Memorial Day Decorations/July 4th Parade? (Prior year \$9,650)</p> <p>476 YES <input type="radio"/></p> <p>116 NO <input type="radio"/></p>

**GO TO NEXT BALLOT
AND CONTINUE VOTING**

PART 2

Results

OFFICIAL BALLOT

ANNUAL TOWN MEETING

CASTLETON, VERMONT

MARCH 2, 2021

- A. To vote, completely fill in the oval ☐ to the right of your choice(s), like this: ☒
- B. If you wrongly mark, tear or deface the ballot, return it and obtain another.

Article 31. Shall the Town appropriate the sum of \$116,000 for Library Administration? (Prior year \$ 111,500)

401 YES ☐
192 NO ☐

Article 32. Shall the Town appropriate the sum of \$1,500 for Prevention/Control of Forest Fires? (Prior year \$1,500)

521 YES ☐
72 NO ☐

Article 33. Shall the Town appropriate the sum of \$10,161 for Tree Warden? (Prior year \$9,749)

398 YES ☐
190 NO ☐

Article 34. Shall the Town appropriate the sum of \$43,000 for Rutland County Tax? (Prior year \$40,000)

414 YES ☐
170 NO ☐

Article 35. Shall the Town deem necessary and appropriate \$3,500 for the support of ARC - Rutland Area determining that the program serves the residents of the Town with advocacy, resources, and community for citizens with developmental disabilities and their families? (Not included in the budget)

478 YES ☐
116 NO ☐

Article 36. Shall the Town deem necessary and appropriate \$3,600 for administrative support of Castleton Cares, Inc., determining that the program serves the residents of the Town with emergency assistance to local people in need. (Not included in the budget)

495 YES ☐
104 NO ☐

Article 37. Shall the Town deem necessary and appropriate \$25,000 for the support of Castleton Community Seniors, Inc., determining that the program serves residents of the Town with the operation of the Castleton Community Center (The Old Homestead)? (Not included in the budget)

516 YES ☐
83 NO ☐

Article 38. Shall the Town of Castleton vote to raise, appropriate and expend the sum of \$3,500 for the support of the partial funding of Marble Valley Regional Transit Districts (The Bus) public transit service to the residents of the Town? (Not included in the budget)

473 YES ☐
123 NO ☐

Article 39. Shall the Town deem necessary and appropriate \$6,720 to support the Rutland Area Visiting Nurses & Hospice (\$550 to support Rutland Area Hospice & \$6,170 to support RAVNAH Home and Community Health Services)? (Not included in the budget)

519 YES ☐
82 NO ☐

Article 40. Shall the Town deem necessary and appropriate \$4,088 for the support of Rutland Mental Health Services, determining that the program serves residents of the Town with counseling, substance abuse and emergency services? (Not included in the budget)

478 YES ☐
119 NO ☐

**TURN BALLOT OVER
AND VOTE BOTH SIDES**

Article 41. Shall the Town deem necessary and appropriate \$900 for the support of RSVP and the Volunteer Center, determining that the program serves residents of the Town with volunteering opportunities and community services? (Not included in the budget)

467 YES ☐

128 NO ☐

Article 44. Shall the Town deem necessary and appropriate \$2,725 for the support of BROCC-Community Action in Southwestern Vermont, determining that the program serves residents of the Town with weatherization, emergency food and small business development? (Not included in the budget)

482 YES ☐

117 NO ☐

Article 46. Shall the Town exempt all non-income producing real and personal property owned by the Castleton Community Seniors from taxation for a period of 5 years pursuant to 32 VSA 3832 (7)?

508 YES ☐

90 NO ☐

Article 42. Shall the Town deem necessary and appropriate \$2,000 for the support of Southwestern Vermont Council on Aging, determining that the program serves residents of the Town with elder services? (Not included in the budget)

498 YES ☐

98 NO ☐

Article 45. Shall the Town, pursuant to VSA 32, § 3840 and beginning this current year, exempt in whole the non-income producing property owned by Lee Lodge No. 30, a non-profit organization from taxation for a period not exceeding five (5) years?

386 YES ☐

197 NO ☐

Article 47. Shall the Town of Castleton withdraw from Rutland County Solid Waste District and take the necessary steps to join the Solid Waste Alliance Communities?

198 YES ☐

405 NO ☐

Article 43. Shall the Town deem necessary and appropriate \$1,000 for the support of Vermont Association for the Blind & Visually Impaired, determining that the program serves residents of the Town with services to enable the blind and visually impaired to achieve and maintain independence? (Not included in the budget)

510 YES ☐

87 NO ☐

**YOU HAVE NOW
COMPLETED VOTING**

Results

RESULTS -

OFFICIAL BALLOT

TOWN OF CASTLETON

SPECIAL MEETING MARCH 2, 2021

ARTICLE I

Shall general obligation bonds of the Town of Castleton in an amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of rehabilitating and upgrading the Wastewater Treatment Facility, the aggregate estimated cost of all such improvements being Two Million Five Hundred Thousand Dollars (\$2,500,000)?

If in favor of the bond issue,
make a cross (x) in this square:

☐ 371

If opposed to the bond issue,
make a cross (x) in this square:

☐ 237

Town of Castleton
Personnel Wage / Health Insurance Summary
FY2020-2021

Employee	Gross Wages	Health Insurance Paid by Town	Employee	Gross Wages	Health Insurance Paid by Town
BLAIR MELISSA A.	4,293.00	-	KEARNS ESTELLE F.	157.51	-
BOUTWELL NEDRA A.	39,318.50	17,665.02	KEARNS MARY E.	25,152.34	-
BRUNO JAMES A.	806.00	-	LABEN-HARDT MELINDA	7,815.91	-
CHALMERS EVAN D.	38,871.14	8,832.48	LEAMY JAMES P.	575.00	-
CHRISTIAN CAEL A.	3,605.31	-	LEBRUN ELIZA J.	5,729.50	-
CLAPP AMY E.	8,681.92	-	LOOMIS SILAS R.	11,058.00	-
CLIFFORD MARTHA J.	15,119.89	-	MANTELLO PETER J.	96,730.75	24,819.37
COLOUTTI RYLEIGH A.	1,816.00	-	MARR IVY M.	69.50	-
COMBS MELANIE J.	55,139.33	17,665.04	MCGANN GAIL D.	2,007.80	-
COMBS RICHARD A.	1,000.00	-	MCGRW KENNETH J.	2,405.50	-
CURRIE JANET K.	420.00	-	MOREY CASEY J.	33,990.62	7,392.28
DAVIS JILL M.	2,161.62	-	OBERKIRCH JENNIFER	47.00	-
DAY ROBERT E.	180.00	-	PERKINS HEATH R.	9,397.59	-
DECAROLIS SUSAN W.	461.25	-	PETTY MARGARET A.	36,626.54	17,664.95
DECHEN STEPHEN J.	322.52	-	RAMPONE ABIGAIL E.	724.00	-
DENNO RYAN R.	5,969.55	-	REGAN KATHERINE E.	1,364.11	-
EAGAN PAUL C.	23,410.85	5,871.64	RICE JOSEPH C.	34,405.77	-
ETTORI CHRISTINE A.	7,371.00	-	ROGERS PAUL A.	9,328.83	-
FINNEGAN MATTHEW G.	1,186.42	-	ROSENTHAL JONAS H.	19,894.18	-
FINNEGAN PATRICK J.	2,033.54	-	SARGENT LAURA A.	837.00	-
FINNEGAN WILLEM R.	2,016.64	-	SAVAGE EDWARD J.	60,531.40	7,392.28
FIORE MARK J.	1,429.75	-	SEIGHMAN JOHN R.	2,202.18	-
FORREST CHRISTOPHER	44,581.11	8,832.47	SMITH MICHAEL J.	43,824.24	8,832.49
FRANZONI ROBERT A.	420.00	-	SPAULDING ROBERT V.	1,000.00	-
GOODRICH KYLE M.	579.81	-	STEVENS SCOTT A.	11,586.24	-
GOYETTE HEATH C.	47,815.49	17,665.02	STEWART GRAHAM R.	4,623.13	-
HALLETT RANDALL R.	36,250.93	24,819.38	STEWART KAREN L.	38,717.52	17,046.72
HASKINS MARY A.	3,435.82	-	SZAREJKO JUSTIN A.	91,662.63	8,832.52
HAYES EDWARD C.	69,182.11	8,832.48	TEETOR MARY JO	17,229.25	-
HILLIARD ALEXANDRA	313.51	-	TRUDO NANCY L.	12,537.60	-
HOLZWORTH ZACK S.	1,000.00	-	WARD ROBERT B.	57,701.76	-
JONES JANET L.	31,391.48	-	WEBSTER NATHAN C.	71,922.79	8,832.49
JONES MICHAEL A.	84,015.30	-	WELCH SCOTT T.	2,524.50	-
JORDAN JEFF L.	41,449.23	24,819.36	WOOD DONALD P.	180.00	-
Totals Employees Reported: 68			1,290,609.71	235,815.99	

Town Manager's Report

Despite the COVID-19 pandemic, the Town had another successful budget year! The Town ended up with ~\$20,000 more in revenue than anticipated and underspent the operating budget by ~\$256,000. The Selectboard could allow this surplus to remain in the General Fund and ultimately it would be used in the tax rate calculator to reduce the amount of money to be raised by taxes by the final audited surplus figure. There is an opportunity to head into the next fiscal year with the municipal tax rate, homestead, and non-homestead tax rates lower than the previous year's rates. I would like to thank our department heads for remaining financially conscientious and Mother Nature for showing some mercy. Having a less harsh winter directly contributed to less overtime and less salt & sand used in the highway department.

The second year of the COVID-19 pandemic continued to prove challenging in keeping the workforce safe and on the job. Whether paid full-time, part-time, or volunteers, the workforce remained healthy enough to perform all the services expected of the taxpayers. These are crazy times where opinions and feelings over COVID are stressing relationships between family, friends, and neighbors. Regardless of personal feelings, rest assured that risk mitigation measures were taken by the Town to try and do what we could to protect employees and their families. Losing an entire department due to COVID protocols would severely impact the Town's ability to provide 100% of the services expected of them. It adds a level of complexity to the situation because I cannot simply hire anybody off the street as a police officer, wastewater operator, or highway equipment operator. We would have to rely on mutual aid agreements to fill gaps, which is not always a 100% guarantee, presenting a possible unmitigated risk. We are doing our best to mitigate risks to keep the workforce intact and serving the community.

The Town ended the fiscal year with an unaudited budget surplus. The Town will undergo its annual audit by accounting firm Pace & Hawley. If the budget surplus is confirmed by the audit, I will approach the Select Board about using a portion of the surplus for some community space upgrades. If they are accepted by the Select Board, it would go to the voters for their approval in 2022.

The **Transfer Station** underwent some much-needed upgrades, but there is always room for improvement. The two full-time staff and one part-time weekend staff member have done a super job keeping the place tidy and operating more efficiently. If you have ideas, talk to the chief operator or the DPW Director and share those ideas. Their contact information can be found on the Town of Castleton website at <https://www.castletonvermont.org/>.

The town will be looking to fill a vacant Public Works Director in the fall of 2021, upon the departure of Ed Savage. Paul Eagan announced his desire to retire in the fall of 2020.

The goal is to find ways to increase efficiency without sacrificing the quality of the service provided. Sometimes we must look inward and honestly assess ourselves. This is a trait of a responsible & caring organizations. We must assess and know ourselves before we can determine if there are places to reduce wasteful spending, where to realign priorities with our capabilities and our resources. Hiring more people isn't always the right answer. It is my pledge to the taxpayers to identify and build on what we do well and identify and put together a "fix plan" to correct any deficiencies.

Plans continue to progress on the 20-Year upgrades at the **Wastewater Treatment Facility**. If the timeline for the upgrades remains on the tracks, the project bid packet will be published in February or March of 2022, with construction beginning in the summer of 2022. This project is not likely to be completed until 2023.

The Town remains engaged in two VTRANS scoping studies to improve roads, community spaces, pedestrian safety & recreation opportunities. The **Department of Public Works** continues to stay on course with road related grant projects and plans on applying again for the 2022 construction season. The highway crew made stormwater upgrades on Barker Hill Road and Little Rutland Road using Better Roads and Grant-in-Aid dollars. The benefit to these grants is that the Town can use in-kind work toward any matching shares, which are typically 20% of the total project cost. The highway crew worked to prepare several roads for paving. Roads planned to be paved in fiscal year 2022-2023 are, Farr Drive, Corey Lane, Eagles Nest, A Woodard Way, South A Woodard Way, North A Woodard Way, Crystal Haven, Crystal Lane, East Crystal Haven, West Crystal Haven, the fuel point at the highway garage, and portions of North Road, Mill Street, and Crampton Road. Preparing a gravel road for paving can be a major undertaking due to stormwater runoff related issues and a poor subbase. It was discovered that by digging too deep in our gravel pit, we get into a thick clay layer. If that clay gets into the raw product we crush, we introduce clay into the gravel, which does not promote good drainage. This is something we will monitor more closely. The public works received a new Ford F-250 quad cab pickup truck. This truck was chosen to be multi-faceted. It serves the needs of the highway crew, but it also can be used in the time of emergencies. The Emergency Management team does not have a vehicle, something that is needed to survey effected areas of the Town during natural or manmade disasters, and to transport people and equipment. The highway department also received a new Dodge Ram 500 1-ton dump truck equipped with a wing plow. This truck can plow the main roads, but will be primarily used to clear our small side streets. The wing puts a tool in our toolbox that we previously have not had on 1-ton dump trucks.

The sidewalk project from Drake Road to Castleton Corners and Castleton Corners to the Castleton Health Center remains on track to start in the summer of 2021. The Town also applied for a VTRANS Small-Scale Bike and Pedestrian grant to install sidewalks from Castleton Corners east to Parson's Hill. I can only wish that Mickey Rooney was here to see it happen.

Respectfully Submitted,
Michael A. Jones, Town Manager

Assessor Department

A continuous reminder to all residents: If you reside in the Town of Castleton as of April 1st, please be sure that you fill out the HS-122 form when you file your Vermont income tax. Particularly if you have a tax preparer emphasize this, as many out of state preparers seem to overlook or are not aware of this important piece of the VT individual tax return. The HS-122 is your homestead declaration form for your principal dwelling. Go to the State of Vermont website at <http://tax.vermont.gov> for instructions and due dates. This form is how you declare your homestead residency. This office gets the information directly from the tax department to determine homestead as well as any state payment issued to offset property tax for those who qualify.

Also, our veterans should be sure to speak with your VA office about the criteria and application for eligibility for a special exemption. If you have questions about these applications, feel free to call the office and we will do what we can to provide contact information or go to www.veterans.vermont.gov. Eligibility must come from the VA directly to our office. There is always a lot to do, I look forward to serving the Castleton community and encourage folks to call or visit if they have questions. I am happy to make appointments at your convenience.

Each year begins as we receive the determination of the CLA (common level of appraisal) and COD (common level of

dispersion) for the upcoming tax year. These numbers are a result of yearly sales studies that take into account revolving three years of data. The CLA is applied to the calculation that determines tax rates.

General maintenance of entering property transfers, initializing site visits for permits open and new, updating and maintaining the grand list are also continual processes. Anyone interested in making an appointment for a site visit please feel free to contact my office. I will try my best to set up appointments for property owners before visiting. I will always leave a card with contact information if I have stopped by when you are not there. Due to COVID-19 most appointments will be exterior only. It is helpful to discuss with the homeowner any upgrades and interior changes that have been done before the abstract is filed. Thank you in advance for your cooperation in these difficult times.

Working to bring the town tax maps up to date and resolving some inaccuracies is also an ongoing process. Moving forward our hope is to work with the property owners to ensure surveys that may not be on file, are recorded in the vault/ It is important to have current survey information in the vault so that we can identify any possible discrepancies. When we do the annual map update in the spring, we will be able to integrate corrections but only if we have the information. We encourage property owners to file their Mylar surveys with the Town Clerk's office so that maintenance of the town's tax mapping is done with the best available information. It also helps to have the most current information on file for research purposes when property is transferred. The spring update will occur with information on file by April 1, 2021.

The goal of this office is to acquire the information needed to be fair and equitable to all property owners. Your participation in the process is helpful to ensure the accuracy of the information used to determine fair market value.

Respectfully Submitted,
Mary Jo Teetor, Assessor

Fire Department

The Castleton Fire Department was established in 1946. This year the department responded to 133 emergency calls for: vehicle accidents, agency assists for structure fires, carbon monoxide alarms, and downed power lines.

We continually work to enhance our skills by attending in house and online trainings, as well as performing maintenance on our vehicles and equipment. Our community is very fortunate to be served by such a dedicated group of firefighters who respond to your calls.

Currently, there are 23 members and 1 college students on our roster. Any Castleton residents who are interested in serving as a volunteer firefighter please call the fire Chief at 802-342-0167 and set up a time to meet, fill out an application, and answer any questions you may have.

The Castleton Firefighters Association is always looking for additional volunteers as well. This is a volunteer group that helps the fire department with fundraising and community events.

This year due to the COVID 19 pandemic (as with all other departments, organizations, businesses, and citizens) has been a difficult time for our town and country. The fire department has been no exception. The virus has made it difficult at times to hold meetings and training sessions, but we have made the best of it.

A big thanks goes out to all our members and volunteers.

Respectfully Submitted,
Heath Goyette, Fire Chief

Police Department

This annual report is dedicated to the essential workers such as teachers, educational support staff, bus drivers, principals, health care staff, EMS first responders, delivery drivers, and all the businesses that put in the hours to support this community during the second year of COVID-19. A special thanks and appreciation to my officers that displayed motivation and commitment in serving the Castleton community.

Castleton Police Department is committed to ongoing food distribution and expanding heating fuel assistance to some of Castleton's residents. We partner with Castleton Cares Inc., and with many volunteers and business's that supply necessary items. We assisted in distributing approximately 600 food supply boxes, household goods, and personal protective equipment during 2021.

We maintained our presence in the Slate Valley Unified School District with our school resource officers' assignments. We have witnessed the joy of the young students in the community and the impact on each of the officers that serve as SRO's. We thank the School District and the town of Castleton in its continuing support of the program.

I want to thank all the agencies and organizations for supporting us with equipment, calls assistance, and investigative case work; Vermont State Police, Fair Haven Police Department, Regional Ambulance Services, Vermont Fish and Wildlife Department, 1st Constable Loomis, Castleton First Responders, Castleton Fire Department, VT Department of Liquor Control, and Rutland County Sheriff's Department. We thank Castleton University and the University's Public Safety Department for their continuing support of this department's patrols on off campus student issues. This statistical report reflects the past year of administration, July 1st, 2020, to June 30th, 2021. Castleton Officers conducted 6,138

service calls. This year's total exceeded the prior year's by approximately 2,784 calls. The increase in call volume can be attributed to the services requested from the community and their expectations in providing those services.

Listed below are the summary totals for call types:

Alarm (Residential/Business)	36
Accident-Personal Injury	12
Accident-Property Damage	80
Agency Assist	48
Alcohol Offense	5
Animal Problem Complaint	20
Assault Complaint	8
Attempt to Locate	24
ATV Complaint	4
Burglary	5
Background Check	3
Citizen Assist	133
Citizen Dispute	48
Conditions of Release Violation	2
Custodial Dispute	5
Death Investigation	8
Directed Patrols	2792
Disorderly Conduct	13
DLS-Criminal	13
Drugs	2
DUI-Alcohol/Drugs	14
E911 Hang Up	24
Family Fight/Domestic	42
Fingerprints	80
Fire Department Assist	23
Fireworks Complaint	9
Foot Patrol	130
Found Property	13
Fraud Complaint	13
Intoxicated Person	14
Juvenile Problem	21
Littering Complaint	2
Medical Emergency	83
Missing Person	4
Motor Vehicle Complaint	119
Noise Disturbance	54
Overdose	5
Parking Complaint	15
Phone Problem Complaint	7
Property Watch (Re/Bus Check)	1552
Public Speaking Event	38
Restraining Order Violation	5

Service of Abuse Prevention Order (Restraining Order)	17
Sex Offender Registry Check	12
Suicide Attempt	11
Suspicious Person/Circumstance	139
Theft Complaint	30
Theft-Automobile	3
Threatening Complaint	13
Traffic Hazard	46
Trespassing Complaint	26
Unsecure Premise	2
Vandalism Complaint	21
VIN Inspection	34
Wanted Person	5
Welfare Check	205
TOTAL CALLS	6,138

Arrests:	
Accidents Duty to Stop	2
Assault on Law Enforcement	1
Assault (Simple/Aggravated)	5
Conditions of Release Violation	1
Disorderly Conduct	3
Domestic Assault	4
DUI-Alcohol/Drugs	15
Driving License Suspended	14
Negligent Operation	3
Resisting Arrest	2
Restraining Order Violation	4
Retail Theft	1
Sex Offender Failure to Registered	1
Unlawful Trespass	3
Wanted Person	3
TOTAL ARRESTS:	62

Tickets:	
Animals at Large (Municipal)	1
Defective Equipment	9
Disorderly Conduct (Municipal)	1
Driving on Roadways Laned for Traffic	9
Electronic Device (Cell Phone)	15
Failure to Use Child Restraint	2
Failure to Yield to Emergency Vehicle	5
Fictitious License	4
Following Too Close	2
Inspection Violation	31
Insurance Violation	13
Misuse of Plates	9
No License (Expired/Revoked)	13
No Registration	24
Noise in the Night (Municipal)	9

Operating Suspended License- Civil	27
Open Container (Municipal)	6
Possession of Marijuana	1
Seat Belt Violation	7
Speeding Violation	890
Starting Parked Vehicle	2
Stop Sign Violation	7
Traffic Control Devices	14
Underage Drinking/ Possession Violation	8
TOTAL TICKETS:	1109

There were 62 arrests totaled for Vermont State criminal violations and Castleton officers issued 1109 Vermont Civil Traffic Violations during the past year.

The Department's full-time employees include the following: Officer Justin Szarejko, Officer Ed Hayes, Officer Nathan Webster, and Officer Casey Morey, Part-time officers include Officer Mark Fiore and Officer Scott Stevens. Officer Justin Szarejko continues to provide this department with excellent administrative duties in maintaining our grants and case records for this department. The Castleton Police Department will continue to evolve and perform in accordance with the laws and ordinances of the Town of Castleton, and the State of Vermont.

We thank the Castleton Town Manager, Mike Jones and the Castleton Select Board for their support of the Police Department.

Respectfully Submitted,
Chief Peter Mantello

Fire Warden

This year the Fire Warden issued 96 burn permits. This is a very small percentage of permits that should have been requested. A permit saves the Fire Department and the Town a lot of time and money with a simple phone call. With the summer we had this year, there were only 2 brush fires called in. Considering summer's dry conditions, and more people at home due to the pandemic, this was great.

Please remember that it is "NOT OKAY" to have an open fire without a permit. The permit process is simple. You must call the Fire Warden at 802 342-0167 at least 24 hours prior to the planned burn and leave a message indicating:

- . Who you are (name, address, & contact #)
- . What you are burning
- . Where you will be burning
- . When the burn will occur

The Fire Warden will only make further contact if there are any questions.

By doing the above, you and the Town are better protected from the consequences of illegal burning or an out-of-control burn.

REMINDER: Only clean natural wood, brush and grass may be burned. No painted material, plywood or pressure treated wood is allowed. Please call if there are any questions.

If you are looking for information on burn warnings in town, please check out Smokey the Bear on the front lawn of the Fire Station at 273 Route 30 North. He will be holding a sign!

Thank you to the members of the Castleton Volunteer Fire Department and Association for all you do to protect our community.

Respectfully Submitted,
Heath Goyette, Fire Warden

Castleton Free Library

Statistics provide a good snapshot of the year and despite the fluctuations that Covid presented we can report to our town that we had a robust year at the library. We had 1471 patrons, 11,100 items circulate, and many others who used the library's computers and online platforms. Our museum passes, snowshoes and bicycles were put to good use as well. We received 468 and lent 280 items via the Inter Library Loan service. The state library's website has a yearly state report for all the libraries in Vermont should anyone like more information. We re-opened our doors without restriction in July although we kept our limited hours. We did shut down browsing and indoor computer use briefly when the virus surged in January/February this year, but we continued to serve our patrons through contactless pick up, home deliveries, and computers to use outside.

We presented programs for adults; Pond to Plate with local angler Joe Mark and fisheries biologist Shawn Good, a Halloween Edgar Allen Poe reading, and our book clubs continued to meet. Programs were both in person and via Zoom. The annual lighting of the Tree of Remembrance in collaboration with the Castleton Women's Club was held and well attended, also on Zoom. Jan Jones led the Children's programs, summer reading program, and Friday Story Time using Facebook Live and Zoom technology.

The Friends of the Library continued their strong support sponsoring programs & providing much needed materials. We are very grateful for the donations that enabled us to revitalize the library's garden area. It is really a lovely place to come and sit. You can also bring your computer and enjoy the free WiFi the library offers! The lovely new flags that fly out front were also a gift from the Friends. The accessibility project would not be happening without their generosity and commitment. Thank you to all the Friends and especially the steering committee, Normandie Keller, Chair; Liz

MacKay, Treasurer; Lynsie Johnson, Clerk; Martha Molnar, Susan Day and Sue DeCarolis. The board continued the pursuit of grant funds for the elevator/accessibility project and were well rewarded for their efforts. They have also applied for and received several grants for over \$ 19,000.00 for the repair and maintenance of this lovely historic building. This work was all done in service of the library. We are so very fortunate to have such a dedicated and hardworking board. A big thank you to all of them: Nancy Mark, chairperson; Pam Arel, Treasurer; Patricia Schroeder, Clerk; Joan E. Brown, and Patrick Keller.

We also want to thank all our wonderful volunteers: John Alexander, Sue DeCarolis, Sally Grace, Normandie Keller, Mary Waite, and Joan Eaton. We will fondly remember and miss Bob Franzoni and his wonderful sense of humor.

Please stop by the library and let us know if we can help with any interests or projects you may have. Visit our website: castletonfreelibrary.org to see current happenings and our online catalog. Our doors are always open to this wonderful and vibrant community.

Respectfully Submitted,
Mary Kearns, Library Director

Recreation Commission

The Recreation Commission is, basically, a volunteer board charged with the development, management, and expansion of recreation opportunities for Castleton residents of all ages. It was commissioned in the early 1970's with its own set of bylaws and has been providing recreational opportunities ever since. Up to 1998, the Commission consisted of 6 members when the bylaws were amended to 6-9 members. However, our numbers have never reached full status and, often, the Commission has less than 6 members. Commission members that run programs that organize and supervise activities receive a stipend, as does the Commission chair.

Its upkeep and programming responsibilities cover three athletic fields and spring and fall youth programs. When indoor space is available, the Commission also runs K-4 basketball and has in the recent past run 5-6 basketball programs. In addition to the above, many after school activities are scheduled September through June. Also, the Commission is responsible for the upkeep, maintenance, and operation of Crystal Beach.

CRYSTAL BEACH

Crystal Beach is open to the public from Memorial Day through Labor Day, 10 am to 8 pm daily. The maintenance staff consists of a full-time head of maintenance and four part time maintenance staff. The head maintenance and one part time staff are brought on two weeks before Memorial Day to get the beach open for the season and kept two weeks after Labor Day to close the beach for the winter. Gate personnel are on staff from Memorial Day through Labor Day.

The program director's responsibilities include, but not limited to, being sure that all forms are readily available, daily on-site check-in, running errands for daily needs, purchasing needed items for long term and daily use, booking the rentals for the pavilions, securing bids from vendors/contractors, and creating a schedule for both maintenance and gate staff.

Beginning the 2021 summer season at Crystal Beach was a welcome relief from the 2020 COVID-19 summer. We were able to keep the beach open throughout the summer of 2020 because of diligence and perseverance of our gate staff. All daily updates were used to guide our decisions which, at times, limited the patrons we were able to admit into the beach.

Throughout the season, our maintenance staff made sure that the park facilities were frequently sanitized for our patron's safety. These people worked tirelessly so the park would stay open for the season and enabled the patrons to enjoy their visit and they are greatly appreciated.

SPECIAL PROGRAMS

As our first Covid-19 summer approached, we didn't have any idea of if or how we would be

able to provide recreational activities safely. However, as guidelines came out, we shifted and pivoted to plan as much as we could. We collaborated with the other recreation departments in the area so we could all work from the same page. To that end, we were able to offer quite a variety of safe programs during the summer months of 2020. We changed the way we ran the programs and made them “Drop-In” so that no family would have to sign up and commit and pay, and then maybe feel unsafe considering current Covid numbers. We offered fishing, birding, and wildlife tracking drop-ins (collaborating with fish and wildlife), archery drop ins, as well as theater and pottery drop ins. These programs were all 100% outdoors and at Crystal Beach. Parents liked the flexibility of being able to drop in. In fact, we used a modified model of this for our summer camp in 2021. It was difficult for the instructors to not know how many kids were going to show up.

In the spring, we became aware of a grant that was going to be available for developing programs to re-engage children of all ages for the summer of 2021 called Summer Matters. We knew this was an opportunity that we wanted to take advantage of. Together, we envisioned what our ideal summer programming would look like, tried to develop an accurate budget, and put as many of the pieces in place that we could without knowing if we would have the funding. We learned in the end of May that we had received the grant for \$32,000. This was fantastic but meant that we had to pivot and shift again. We now had to pull together a summer program in about three weeks—including hiring, scheduling, purchasing, and planning. I know you are all in suspense of what came next, but that is the end of the fiscal year—you will have to tune in to next year’s town report to see how Castleton Adventure Camp turned out!

YOUTH PROGRAMS

When fall and back to school rolled around, our soccer program was very popular, but we were not able to provide for other activities since the schools were completely closed for visitors and that is our main venue for providing indoor programs. We rolled out the programs again once spring came along with a successful baseball season.

Although we were pushed to think creatively, this year was different, but successful, despite the slow recovery and other Covid-19 limitations. Our K,1,2 soccer program met on Saturday mornings and was well attended. We had a boys’ and girls’ team for third and fourth graders, and quickly met the demand of an additional team to coach and get logistics set up for the fifth and sixth grade mixed team when the school was not able to provide one. The baseball season planning was well underway when there was some community interest to merge with the Rutland Little League and phase out the town league. The Recreation Commission was approached by local coaches, and it was agreed that they could use one of our fields for a summer program run by them. After much discussion, the Rec Commission unanimously voted to continue to offer summer baseball to its youth.

We had a great line-up of summer programs set up that had to be reshuffled around after the crazy spring. After coordinating with recreation departments around Rutland County, we decided to run Pop-Up Drop-In programs for the summer where each week we provided different activities at Crystal Beach and kids could sign up for one at a time as they wished.

Respectfully Submitted,
Martha Francis-Clifford, Chair
Amy Clapp & Melinda Hardt, Co-Directors

Development Review Board

This past year the Development Review Board (DRB) met 12 times to review 9 permit application requests. Many of these applications involved either an Appeal of a Zoning Administrators decision (2), Site Plan Review or Conditional Use Permits (9) and a joint meeting with the Planning Commission to review draft changes to the Subdivision Regulations.

First Responders

The Regional Ambulance Castleton First Responders are comprised of volunteer Castleton residents, and members of the Castleton Police Department. We provide early treatment to stabilize patients for transport. Regional Ambulance Service provides advanced treatment and transport to Rutland Regional Medical Center.

During Fiscal Year 2020-21, Regional Ambulance Castleton First Responders were called out 418 times. Our volunteer responders attempt to cover the community 24 hours a day 7 days a week if the volunteers are available. Regional Ambulance Service has an excellent response time to our emergency calls. Additional responders are always needed and welcome. If you have an interest in becoming a Regional Ambulance Castleton First Responder and would like more information you may call the town office at 802-468-5319.

As another year in the pandemic continues it has been a trying time for everyone, with Covid 19 now increasing again we ask everyone to please use masks and social distancing. If you need to be seen and treated, please do not be afraid to call Regional Ambulance Castleton First Responders, Regional Ambulance and Rutland Regional Medical Center are taking all the necessary precautions for a safe visit to the Emergency Room.

As of writing this, most member have received their booster shot and we encourage the general public to also get the booster and flu vaccines. On behalf of our team, I would like to thank the Castleton Police Department, Castleton Fire Department, Castleton Constables and Vermont State Police for their dependable and rapid response. Their help and presence at our calls is greatly appreciated.

Respectfully Submitted,
Walter Ducharme, Field Chief RAS/CFR

Wastewater Treatment Facility

The Town of Castleton Wastewater Treatment Facility continues to excel in producing a high-quality effluent. Engineering efforts are 90% complete for upgrades to treatment plant and outer infrastructure, in the hopes of future expansion.

Through the continued support of the Select board and Town Manager, the Town of Castleton (WWTF) has plans soon to upgrade our old generators at the main plant and Main pump station. Keeping spares on the shelf and taking a proactive approach has significantly reduced “down time” and the potential for sewer service interruption.

In closing, please take the time to read the bottom “DON’T FLUSH IT” rules, this will help the environment and cut costs to the treatment plant. The staff at the Wastewater Treatment Facility extends an invitation to any interested parties to tour the facility. Please call 468-5315 for an appointment so that we may accommodate your visit.

24 Hour Emergency Number **(802) 773-5549**

Respectfully Submitted,
Jeff Jordan & Russ Hallett



Animal Control

Please keep your dog up to date with rabies shots & register him/her annually with the Town Clerk. It is difficult to identify the owner of an unregistered dog in the event of an emergency. Please be a responsible pet owner & a good neighbor. To contact Animal Control: (802) 342-2933.

Respectfully Submitted,
Chris Forrest, Animal Control Officer

Hillside Cemetery

Thanks to our excellent ground crew, the Hillside Cemetery was a model of good appearance during 2021. Special thanks to Reggie Beayon and Ryan Woods for their efforts. We were able to remove some “trouble” trees to prevent damage to our monuments. Mike Eagan, our Sexton, deserves credit for his hours of effort managing our employees and keeping our equipment running. New mowers made the job somewhat easier. The roadway for the new section is complete and while we won’t be selling lots in “Section D” for a few years, we should have adequate space for the next few decades. We thank Rick Hall for his effort to construct that road.

MaryAnn Jakubowski, as Co-Secretary, and Ray Ladd worked on mapping our plots and the work is nearly complete. A huge task and hourly commitment, especially from MaryAnn is greatly acknowledged.

We manage to stay solvent thanks to the reminders we get every meeting from our conscientious Treasurer, Phyllis Blanchard. Finally, this year, our longtime Secretary, Sara Grey, has moved to Fair Haven and has become a Trustee Emeritus. She and her husband, Joe, served for 40 years as Trustees. The board presented her with an engraved clock at a ceremony in December. That was faint praise

for their years of devoted service. We thank the town voters for their support. The board, listed below, spends hours doing our work and it has been a privilege to have presided as their president.

Respectfully Submitted,
John D. Burke, President

Trustees:
John Pellegrino, 1st Vice President
Silas Loomis, 2nd Vice President
Sara C. Grey, Co-Secretary
MaryAnn Jakubowski, Co-Secretary
Phyllis Blanchard, Treasurer
Michael Eagan, Sexton
Joan Lord, Trustee
Aleda Dutton, Trustee
Lois Ladd, Trustee
Richard Hall, Jr., Trustee
Julie Marcy, Trustee
Raymond Ladd (Non-Voting)
Jeanne Eagan (Non-Voting)

Zoning

The Zoning Administrator (ZA) received 57 permit applications during the past fiscal year. This represents an increase of 5 applications compared to FY 2019-20. The number of single-family dwellings increased from 7 the previous year to 8 this year.

I would like to thank the current members of the DRB for their service to the community. Current Board members include Chairman Pat Keller, Don Wood, Sean Steves, Daniel Forcier, Laura Sargent and Alternate Joe Mark. We would also like to thank past Chairman Bruce Longtin for his service as well.

I would also like to thank Planning Commission members Chairman Joe Bruno, Frank Johnson, Liz Mackay, Mike Holden and the late Robert Franzoni for their service to Castleton. It is with great sadness to report the recent passing of Robert who served the community for many years as a member of the Planning Commission. Also, a special thanks to past Chairwoman Janet

Currie for her dedication and service to the community.

In summary, the type of permit applications received were:

I. Single Family Residential (includes removal & replacement and/or construction of a new single- family residence)	8
II. Renovations & additions to existing buildings (Mostly residential use; includes decks & porches)	18
III. Replacement and /or construction of accessory structures (sheds, garages and other structures over 120 sq. ft.)	14
IV. Change of use: (single to multi-family and commercial)	6
V. Miscellaneous Permits	2
VI. Subdivision/Simple Parcel/Lot Line Adjustment	6
VII. Agricultural Buildings (to qualified farmers)	1
VIII. Municipal/School/Public Utilities/State Activities	1
IX. Permits withdrawn or denied	1
Total Permits 2020-2021	57

If you are uncertain about whether a permit may be required, please ask your Zoning Administrator. I prefer to assist property owners rather than issue penalties and notices of violation.

Respectfully Submitted,
Jonas Rosenthal, Zoning Administrator

Planning Commission

The Planning Commission (PC) met 21 times this past year. The Castleton PC has been working with the Rutland Regional Planning Commission, through a Municipal Planning Grant, on updates to the Zoning Ordinance (2013), Subdivision (1986) and Flood Hazard Regulations (2009) and is proposing River Corridor Bylaws that will enhance the Town's ability to recover additional Flood Disaster Aid. The Planning Commission approved and

forwarded to the Selectboard new Flood Hazard Regulations and the River Corridor Bylaws, and changes to the Table of Uses (Planned Unit Development) for adoption.

The updated revisions (dated December 14, 2021) to the Zoning Ordinance are being reviewed and will be scheduled for hearings soon.

The Commission had proposed and drafted an Enhanced Energy Plan but did not adopt the Plan. The Planning Commission is considering changes to the existing Town Plan Chapter on Energy at the present time.

The Planning Commission looks forward to encouraging new business growth and providing a more streamlined zoning process.

Finally, we wish to express our appreciation to the late Robert (Bob) Franzoni for his participation and dedication to the Planning Commission and the Town of Castleton.

Respectfully Submitted,
Joe Bruno, Chairman

*Community Development &
Economic Revitalization
Advisory Committee*

The Castleton Development & Economic Revitalization Advisory Committee (CDERAC) was formed in 2020 and met for the first time in January of 2020. Original CDERAC members appointed by the Select-board were Mark Brown (Chairperson), Ted Molnar (Vice Chairperson), Jennifer Jones, Mary McIntyre, Mark Grossarth, Tim Munks, Martha Clifford (Recreation Commission Liaison), Janet Currie (Planning Commission Liaison) and Richard Combs (Select-board Liaison). The members agreed to meet the third Thursday of every month at 6:30 P.M. at the Town Office. Unfortunately, due to the COVID-19 Pandemic, the board met only twice in person, before meeting via ZOOM, which was a learning curve for all and a

challenge for a new committee. To learn what citizens of the Town felt about Castleton, CDERAC members conducted a SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis Survey. The committee met in person with a group of interested Town residents, reviewed the results and determined projects the CDERAC should pursue to maintain and build the Town's economy, attract and maintain residents of all ages and bring new businesses to Castleton. Additionally, CDERAC members determined it was necessary to identify businesses located within Castleton and build a directory to be placed on the Town's website.

In 2021, CDERAC members used the list of identified businesses in Castleton to develop and create a promotional pamphlet with a map of the Town of Castleton, identifying available services, attractions, restaurants, landmarks, and hotels. The pamphlet is available at the State of Vermont's Welcome Center in Fair Haven and in area businesses. Members are also working with Town employees to create a complete business directory within the Town's current website. Furthermore, a CDERAC Facebook Page is being used to promote area businesses and local events. Additionally, CDERAC members identified the need to increase the availability of internet services throughout Castleton and represent Castleton on the Otter Creek Communication District to develop broadband services.

During 2021, CDERAC lost and gained members. The current CDERAC members are Mary McIntyre (Chairperson), Ted Molnar (Vice Chairperson), Tim Munks, Christina Ryan, Zack Holzworth, Petrina teRiele, Martha Clifford (Recreation Commission Liaison), and Richard Combs (Select Board Liaison). The group currently holds monthly meetings via ZOOM and in-person at the Castleton Fire Department's meeting room.

***Please note the CDERAC is authorized to have 12 members; if anyone is interested, they may contact the Town Manager,**

Respectfully Submitted,
Mary McIntyre, Chairperson

Town Clerk

The Town Clerk's office is responsible for maintaining all land documents, vital records and town records as required by Vermont Statutes. Other varied duties include maintaining Vermont Property Transfer Tax Returns, filing survey maps, election preparations and results, voter registration, Clerk of the Board of Civil Authority and Board of Abatement, marriage licenses, oaths and appointments, notary services, Green Mountain Passports, certified copies, land posting, hunting & fishing licenses, dog licenses, and DMV renewals. If you have any questions, please call the office at 468-5319 x 201.

LAND RECORDS:

4883 pages of Land Records were received and recorded by this office, July 1, 2020 – June 30, 2021. It cost \$15.00 per page to record, set by State Statute. Copies of land records may be purchased for \$1.00 per page.

VITAL RECORDS:

Certified copies of Vital Records, birth, death, and Castleton marriages are available for \$10.00. These copies are issued on Vermont State-issued engraved, forgery-proof paper. Please note, people who request a certified copy of a birth or death certificate must present valid identification and complete a brief, standardized application. The public can search the new electronic system for an index of Vermont birth and death certificates dating back to January 1, 1909, and order certified copies online after entering valid identification information, [healthvermont.gov/stats/vital records](https://healthvermont.gov/stats/vital-records). They can also visit any town or city clerk's office or the Health Department to request a certified copy or apply by mail.

LIQUOR LICENSES:

This office issued the following licenses for the 2021 licensing period:
8 First Class Liquor Licenses (7 with Outside Consumption Permits)
8 Second Class Liquor Licenses

DOG LICENSES:

383 dog licenses have been issued in the 2021 calendar year. Vermont State law requires all dogs 6 months or older to be registered by April 1 of each year. After April 1, there is a penalty fee in addition to the regular license fee. New licenses will be issued beginning January 4, 2022. A current rabies certificate and proof of spaying or neutering, if appropriate, is needed. Fees are:

On or before April 1, 2022:

Spayed & Neutered Dogs	\$13.00
Un-spayed & Un-neutered Dogs	\$17.00

After April 1, 2022:

Spayed or Neutered Dogs	\$15.00
Un-spayed & Un-neutered Dogs	\$21.00

We are scheduled to have a Rabies Clinic March 19th from 1pm to 3pm at the Castleton Fire Station, rabies shots will be \$12.00 and the Hubbardton and Castleton Town Clerks will be there so you can license your dogs at the same time.

MOTOR VEHICLE REGISTRATION RENEWALS:

The Town Clerk can renew registrations for cars, trucks, trailers, motorcycles, snowmobiles, and motorboats. For us to process the renewal we must have the renewal form that the DMV mails to you and a check or money order made out to VT DMV. There is also a separate \$3.00 fee due to the Town Clerk. We cannot accept renewals that are more than 60 days old, except for snowmobiles.

VOTING:

If you are registered to vote in the Town of Castleton and have moved to a new address or changed your mailing address, please call the office to update your information. If you have moved here from another town or state, you may stop by the office and register to vote or register online at My Voter Page at <http://mvp.sec.state.vt.us>. All eligible residents will be able to register to vote on any day up to and including Election Day.

Absentee ballots are available at least two weeks

before any election. Ballots may be obtained by written request (forms are available at the Town Clerk's office), by calling to request a ballot, or online at My Voter Page

<http://mvp.sec.state.vt.us>. Please note Absentee Ballot requests are only valid for one year and must be made each year. Absentee Ballots may be requested until the close of business on the day before any election.

Hunting & Fishing Licenses:

We also sell Vermont Hunting & Fishing Licenses for your convenience.

I was asked to put the lists of Births, Deaths and Marriages back in the Town Report, so I have included them this year.

Respectfully Submitted,
Nedra Boutwell, Castleton Town Clerk

VITAL STATISTICS

BIRTHS DEATHS AND MARRIAGES

JULY 1, 2020 – JUNE 30, 2021, TO FOLLOW.

Deaths Registered for Castleton Town Clerk

<u>Date of Death</u>	<u>Last Name</u>	<u>First Name</u>	<u>Middle Name</u>	<u>Suffix</u>	<u>Age</u>	<u>Town Of Death</u>	<u>Town of Residence</u>
8/7/2020	Alessi	Joan	Mary		74 years	Rutland City	Castleton
3/27/2021	Alter	Michael	Irving		65 years	Springfield	Castleton
4/6/2021	Batease	June	E.		85 years	Rutland City	Castleton
4/8/2021	Bruno	Gail	Doreen		68 years	Bomoseen	Bomoseen
8/31/2020	Buffum	Betty	A.		80 years	Castleton	Castleton
11/18/2020	Chapin	Glenn	Arthur		92 years	Rutland City	Bomoseen
4/25/2021	Coleman	Steven	Michael		33 years	Rutland Town	Castleton
2/22/2021	Crosby	John	Wayne		73 years	Castleton	Chittenden
11/21/2020	Crossman	Shirley	Ilene		95 years	Castleton	Castleton
4/6/2021	Diamond	Ann	P.		68 years	Rutland City	Castleton
4/16/2021	Drop	Thaddeus	L		87 years	Rutland City	Castleton
11/16/2020	Flynn	David	G.		76 years	Castleton	Hydeville
3/13/2021	Fritz	Gerald	G.		66 years	Castleton	Castleton
11/21/2020	Goodhue	Clyde	Miles		89 years	Castleton	Castleton
10/21/2020	Griffin	Robert	M.		96 years	Rutland City	Castleton
9/6/2020	Harger	Robert	L	JR	76 years	Rutland City	Castleton
1/23/2021	Harney	Carol	Ann		87 years	Castleton	Castleton
7/99/2021	Hodyl	Richard			69 years	Castleton	Castleton
6/5/2021	Hornbeck	James	Earl		75 years	Castleton	Castleton
5/9/2021	Hurlburt	Edmund	R.		92 years	Rutland City	Bomoseen
2/21/2021	Johnston	Jane	C.		92 years	Bomoseen	
2/26/2021	MacDonald	Peter	Scott		55 years	Killington	Castleton
1/21/2021	Notte	Kristen			45 years	Castleton	Rutland City
5/99/2020	Parker	Alice	L.		69 years	Castleton	Castleton
1/25/2021	Pelletier	Doris	Evelyn		94 years	Castleton	Castleton
12/5/2020	Proctor	Susan	A		66 years	Rutland City	Bomoseen
10/1/2020	Rogers	Shirley	B.		94 years	Rutland City	Castleton
4/7/2021	Savage	Gerald	Frederick		92 years	Castleton	Castleton
1/31/2021	Sheldon-Watrous	Stephanie	Lyn		47 years	Burlington	Bomoseen
9/4/2020	Spear	Leo	Michael		71 years	Rutland City	Bomoseen
2/5/2021	Sweeney	Clarence	Raymond		97 years	Rutland City	Castleton
6/23/2021	Sweeney	Gary	James		69 years	W. Haven	Castleton
1/11/2021	Tezak	Lewis	Joseph	SR	80 years	Burlington	Castleton
4/21/2021	Vadnais	Janet	Louise		73 years	Castleton	Castleton
9/16/2020	Van Name	Winifred	Agnes		98 years	Castleton	Castleton
2/24/2021	Woodbury	Edward	J.		92 years	Castleton	Castleton

Births Registered for Castleton Town Clerk

<u>Date of Birth</u>	<u>Last Name</u>	<u>First Name</u>	<u>Middle Name</u>	<u>Sex</u>	<u>Town of Residence</u>
7/9/2020	Jordan	Charlotte	Mae	F	Castleton
7/16/2020	Fowler	Mason	Mathew	M	Castleton
8/11/2020	Beayon	Hayden	Grace	F	Castleton
8/19/2020	Staples	Bryson	Edward	M	Castleton
9/13/2020	Fontaine	Maeven	Elyse	F	Castleton
9/16/2020	Princiotta	Luke	Vernon	M	Bomoseen
9/24/2020	Antiuk-Pelletier	Lincoln	David	M	Castleton
10/1/2020	Steves	Oliver	John	M	Castleton
10/9/2020	Davis	Henry	Shane-John	M	Castleton
10/14/2020	Bowen	Kinzleigh	Lynn	F	Castleton
10/23/2020	Bizon Wright	Kaisley	Marie	F	Bomoseen
11/5/2020	Wagenbach	Clara	Louise	F	Castleton
11/26/2020	O'Rourke	McKinley	Mae	F	Castleton
11/30/2020	Goodermote	Owen	Douglas	M	Castleton
12/2/2020	Goguen	William	Michael	M	Castleton
12/28/2020	Clark	Paisley	Grace	F	Bomoseen
1/14/2021	Sun-Bruso	Rory	Marie	F	Castleton
2/8/2021	Chamberlain	Macklin	Thomas	M	Castleton
2/9/2021	Austin	Jumi	Rose	F	Castleton
2/10/2021	LaMountain	Emmitt	James	M	Castleton
3/2/2021	Sweeney	Braelyn	Catherine	F	Castleton
4/4/2021	Mailhiot	Colton	James	M	Bomoseen
4/7/2021	Cunningham	Mera	Lorraine	F	Castleton
4/10/2021	Mazur	Evelyn	Rebecca	F	Bomoseen
5/7/2021	Orr	Jaxon	Lawrence	M	Castleton
6/1/2021	Young	Claire	Ann	F	Castleton
6/1/2021	McLaren	McKenna	Catherine	F	Bomoseen

TOWN OF CASTLETON Marriage Administration
Marriage Listing by Applicant A
Summary dates: 07/01/20 to 06/30/21 for marriages

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Town Clerk

Applicant A	Applicant B	Date
BARTKO, RAMON WILLIAM	JANDER, JESSICA ELIZABETH	10/10/20
BOISVERT, MICHAEL ARTHUR	LAMARRE, KRISTEN BARBARA	06/26/21
BONHOTE, JAKE MICHAEL	BEAVER, KIMBERLY CATHRYN	09/12/20
BROCK, JOHN THOMAS	BROCK, LORIE LEE	05/10/21
BURNS, MATTHEW SCOTT	SPIELMAN, SAMANTHA RAE	06/26/21
CADWELL, SAMUEL	CARAVELLA, LAURA KATHLEEN	10/03/20
CHAMPINE, COLBY QUINN	CALCHERA, AURORA ELLEN	10/09/20
CLARK, RILEY RAYMOND	COLTEY, MOLLIE KATHLEEN	05/15/21
DELANCEY, ISIAH DAVID	GAUDREAU, RACHEL LISA	05/06/21
DEMPSTER, CALLEN JAMES	MORGAN, JESSICA MARIE	03/06/21
DESMARAIS, CHRISTINA MARIE	ALBRIGHT, KAITLYN SUZANNE	08/14/20
FRANKLIN, JUSTIN MATTHEW	FOWLER, SHANIA ELEXIS	10/05/20
GOODALL, BRYAN MICHAEL	KELLEY, ANNAKATE	10/03/20
GUIOD, MATTHEW ALLAN	MUNKS, KAITLYN THERESE	06/25/21
HOWARD, STEVEN REESE	MONTY, CATHALEEN LYNN	05/21/21
LARSON, SCOTT RANDALL	WOLFE, BERNADETTE HOPE	01/02/21
MARTIN, BRADLEY PHELPS	MARS, RACHEL POTTER	11/21/20
RASHES, ALAN MARK	LIPTON BARBANELL, HOLLY	05/05/21
RAYMOND, ALEXANDER CLARK	PRITCHARD, AMANDA KATELYNN	04/27/21
SCOTT, NICHOLAS TYLER	JUCKETT, SAVANAH HOPE	12/26/20
STAMPER, RIQUO LENAIL	MUNSON, ASHLEY MEAGAN	11/22/20
TAYLOR, ROBERT ARTHUR	DALEY, SARAH IRENE	09/19/20
TAYLOR, RYAN JOSEPH	ROBINSON, KOURTNEY JORDYN	08/15/20
VYAS, AVINASH MANIBHAI	RITCHIE, KERRY SUSAN	11/21/20
WENZEL, BRADFORD THOMAS	FORTE, KELSEY MARIA	08/22/20

Dates to Remember in 2022

February 28	Due date for the 3 rd quarter of the 2021/2022 property taxes
February 28	Informational Town Meeting: Jeffords Center for Science & Mathematics Auditorium at Castleton University 6:30PM Monday, February 28, 2022. A remote option for attendance is available. https://us02web.zoom.us/j/82228784181 Meeting ID: 822 2878 4181 Or by phone (929) 205 6099
March 1	Election of Town & School District Offices, Budget vote 8:00am – 7:00pm Castleton Fire Station at 273 VT Route 30 North
March 19	Rabies Clinic 1:00-3:00pm, Castleton Fire Station
March 31	Due date for the 3 rd quarter of the 2021/2022 sewer service charge
April 1	Last day to register dogs without a penalty.
April 15	Homestead Declaration due HS-122-2020.pdf (vermont.gov)
April 30	Last day for Office of Veteran's Affairs to receive application for tax exemption due to their Veteran's Exemption Eligibility Statement.
May 7	Green Up Day
May 31	Due date for the 4 th quarter of the 2021/2022 property taxes and sewer charges
June 4	Castleton Village Farmer's Market. Thursday's from 3:30pm-6 *June to October
June 30	Last day to pay taxes or sewer by 4:00pm without any penalties.
July 4	4 th of July Parade & Fireworks
August 6	Shrine Football Game at Castleton University – Parade (TBA) & Game to Follow
August	Lion's Club Auction on "The Green" (date to be determined)
August 9	Vermont Primary Election 8:00am – 7:00pm, Castleton Fire Station
August	Castleton Women's Club Colonial Day (date to be determined)
August 31	Due date of the 1 st quarter of the 2022/2023 property taxes
August/September	Castleton Day (date to be determined)
September 30	Due date of the 1 st quarter of the 2022/2023 sewer service charge
November 8	Vermont General Election 8:00am – 7:00pm, Castleton Fire Station
November 30	Due date for the 2 nd quarter of the 2022/2023 property taxes
December	Village Holiday Celebration: Tree lighting, Winter Christmas Market, Fireworks & Parade.
December 17	Wreaths Across America
December 31	Due date for the 2 nd quarter of the 2022/2023 sewer service charge

*Events are subject to COVID guidance and may be changed or cancelled.